The following grading system shall be adopted pursuant to the provision of the University Code:

<table>
<thead>
<tr>
<th>Numerical Percentage</th>
<th>Adjectival Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>97-100 Excellent</td>
</tr>
<tr>
<td>1.25</td>
<td>94-96 Excellent</td>
</tr>
<tr>
<td>1.50</td>
<td>91-93 Very Good</td>
</tr>
<tr>
<td>1.75</td>
<td>88-90 Very Good</td>
</tr>
<tr>
<td>2.00</td>
<td>85-87 Good</td>
</tr>
<tr>
<td>2.25</td>
<td>83-84 Satisfactory</td>
</tr>
<tr>
<td>2.50</td>
<td>80-82 Satisfactory</td>
</tr>
<tr>
<td>2.75</td>
<td>78-79 Satisfactory</td>
</tr>
<tr>
<td>3.00</td>
<td>75-77 Fair/passing</td>
</tr>
<tr>
<td>4.00</td>
<td>71-74 Conditional (Midterm)</td>
</tr>
<tr>
<td>5.00</td>
<td>50-70 Failed</td>
</tr>
<tr>
<td>D</td>
<td>Dropped</td>
</tr>
<tr>
<td>WP</td>
<td>Withdrawn with Permission</td>
</tr>
<tr>
<td>INC</td>
<td>Incomplete</td>
</tr>
</tbody>
</table>

SUBJECT OFFERINGS
Based on Revised 2006 Curriculum incorporating CMO 30, s. 2004

General Education
Eng 11 Study and Thinking Skills 3
Eng 12 Writing in the Discipline 3
Eng 13 Effective Speech 3
Fil 11 Komunikasyon sa Akademikong Filipino 3
Fil 12 Pagbasa at Pag-unawa sa Pananaliksik 3
Fil 14 Masining na Papahayag 3
Lit 11 Philippine Literature 3
Lit 12 World Literature 3
Hum 11 Introduction to Humanities 3
PI 11 Life, Works, and Writings of Rizal 3
Bio 13 Biological Science 3
Phy Sci 10 Earth Science 3
Math 11 College Algebra 3
Math 12 Plane Trigonometry 3
IT 11 Basic Computer Education 3
Philo 11 Logic 3
Soc Sci 12 Society and Culture with Family Planning 3
Soc Sci 13 General Economics, Agrarian Reform and Taxation 3
Soc Sci 14 Politics and Governance with the New Constitution 3
Soc Sci 16 Philippine History and Culture 3
PE 11 Physical Fitness and Self-Testing Activities 2
PE 12 Rhythmic Activities 2
PE 13 Individual and Dual Sports 2
PE 14 Team Sports 2
NSTP 11 National Service Training Program I 3
NSTP 12 National Service Training Program II 3

Professional Education
FS 1 Field Study 1 1
FS 2 Field Study 2 1
FS 3 Field Study 3 1
FS 4 Field Study 4 1
FS 5 Practice Teaching In Campus 2
FS 6 Practice Teaching Off-Campus 6
Prof Ed 11 Social Dimensions of Education 3
Prof Ed 12 Child and Adolescent Development 3
Prof Ed 13 Facilitating Learning 3
Prof Ed 14 The Teaching Profession 3
Prof Ed 17 Guidance and Counseling 3
Prof Ed 20 Principles of Teaching 1 3
Prof Ed 21 Principles of Teaching 2 3
Prof Ed 25 Educational Technology 1 3
Prof Ed 26 Educational Technology 2 3
Prof Ed 35 Assessment of Learning 1 3
Prof Ed 36 Assessment of Learning 2 3
Prof Ed 40 Curriculum Development 3
Prof Ed 46 Special Topic 3
Prof Ed 50 Developmental Reading 3

Course Audit Courses
CA 1 Course Audit 1 3
CA 2 Course Audit 2 3

Specialization (Summary)
Biological Science 71 units
English 60 units
Filipino 60 units
Mathematics 60 units
Physical Education, Health, Music and Arts (PERMA) 69 units
Physical Sciences 63 units
Social Studies 60 units
Values Education 69 units

Summary
General Education 77 units
Professional Education 54 units
Specialization 60-71 units
TOTAL 191-202 units

For more information, please contact:
THE DEAN
College of Teacher Education
Benguet State University
La Trinidad, 2601 Benguet

(63)(74) 422-2402/2127 loc 20; 7 (63)(74) 422-2281
http://www.bsu.edu.ph
VISION
A premier State University in Asia

MISSION
Development of people imbued with academic excellence, social conscience and productivity; and active in generating and promoting environment-friendly, useful technologies to improve the quality of life.

COLLEGE GOAL
To educate and train globally competent and service-oriented teachers imbued with virtues and principles.

COLLEGE OBJECTIVES
1. Provide quality education that emphasizes the development of relevant professional, pedagogical, and technical knowledge, skills, competencies and values for good citizen.
2. Strengthen research programs that will apply to a wide range of best teaching-learning practices.
3. Establish linkages, networkings, and partnerships with local, national and international entities.
4. Provide efficient and effective services through special programs and projects geared towards self-reliance and sustainable resource management.

PROGRAM OBJECTIVE
The Bachelor of Secondary Education aims to develop high school teachers who can teach in one of the different learning areas in high school like Mathematics; Physical Sciences; Biological Sciences; English; Filipino; Values Education; Social Studies; Technology and Livelihood Education and Physical Education, Health, Music and Arts.

ADMISSION REQUIREMENTS AND PROCEDURES
For New Students:
Policy: For Incoming Freshmen: Students applying for the qualifying examination should have a grade point average of 85% or better in the most recent grading period.

For Transferes: Students applying for the qualifying examination should not have deficiencies (INC, D, F). The grade point average requirement shall be 85% or its equivalent or better.

Procedure:
A. Application for Qualifying Examination
1. Obtain an application for admission from the Office of the University Registrar (OUR). The form may also be downloaded from the website www.bsu.edu.ph.
2. Pay testing fee of PhP 200.00 to the Cashier’s Office.
3. Submit duly accomplished application form to the OUR.
4. Seek schedule ad permit for the qualifying examination.

B. Qualifying Examination (Result = Average or better)
C. Evaluation of application requirements (Office of the Dean)

D. Admission
1. Obtain Notice of Admission from the OUR.
2. Submit yourself to the University Physician for a medical examination.
3. Submit the following documents to the Registrar’s Office during enrollment:
   a. For incoming freshmen: Original copy of BPS Form 138
   b. Birth certificate authenticated by the National Statistics Office
   c. Notice of Admission
   d. Result of medical examination
   e. 2 pcs 2” x 2” recent ID picture

IMPORTANT: Admission of transferes shall depend on the availability of slots.

For Transferees:
1. Obtain Shifting Form from the Office of the University Registrar.
2. Present the following and submit yourself for an interview with the OSA Satellite Coordinator during an interview:
   a. Duly accomplished shifting form
   b. Letter of intent addressed to the OSA Satellite Coordinator
   c. Certification issued by the University Physician
   d. Result of medical examination
   e. 2 pcs 2” x 2” recent ID picture
   f. Transcript of Records

Procedure:
1. Obtain Notice of Admission from the OUR.
2. Make your letter of intent addressed to the College Dean. Present this to the OSA Satellite Coordinator during an interview.
3. Obtain a Re-Admission Form from the Office of the University Registrar.
4. Submit the letter of intent (duly noted by the OSA Satellite Coordinator) to the College Dean together with the accomplished Re-Admission Form.
5. Submit the following to the College Dean in the presence of parents (if required):
   a. Notice of Admission
   b. Transcript of Records
   c. Certification issued by the University Physician
   d. Result of medical examination

IMPORTANT: Admission of transferees shall depend on the availability of slots.

Returnees:
1. Obtain Notice of Admission from the OUR.
2. Submit yourself to the University Physician for a medical examination.
3. Submit the following documents to the Registrar’s Office during enrollment:
   a. Duly accomplished shifting form
   b. Certificate issued by the University Registrar
   c. Certification of grades issued by the University Registrar
   d. Result of entrance examination
   e. 2 pcs 2” x 2” recent ID picture

IMPORTANT: Admission of returnees shall depend on the availability of slots.

2. Submit the letter of intent addressed to the College Dean. Present this to the OSA Satellite Coordinator during an interview.
3. Submit the letter of intent (duly noted by the OSA Satellite Coordinator) to the College Dean together with the accomplished Re-Admission Form.
4. Seek re-admission from the College Dean in the presence of parents (if required).
5. Obtain a certification from the Office of Student Affairs (Main).
6. Submit yourself to the University Physician for a medical examination.
7. Submit the following to the University Registrar during enrollment:
   a. Duly approved letter of intent and re-admission form
   b. Certification issued by the OSA (Main)
   c. Certification issued by the University Physician

IMPORTANT: Admission of returnees shall depend on the availability of slots.

DROPPING, CHANGING AND ADDING OF SUBJECTS
A student in the undergraduate course shall be allowed to drop and change his subjects already enrolled and add, provided that these are done properly as provided for in the University Code. Substitution shall not be allowed for any subject prescribed in the curriculum in which the student has failed.

ATTENDANCE
Students must attend their classes regularly.

Students shall be required to present an attendance slip issued by the OSA Satellite Coordinator whenever a student incurs an absence from his class. A student’s absence for three consecutive meetings shall mean referral to the Office of Student Affairs for appropriate action. Admission slips for such absences shall be obtained from the Office of Student Affairs.

When the unexcused absences of a student is equivalent to 20% of the total number of hours of class work in succession, he/she shall be automatically dropped from the course, provided that the said absences had been incurred before the midterm examination. If such absences were incurred after the midterm examination, a grade of “S” is given. “Dropped” shall be marked and will not be given a grade if the absence were incurred due to valid reasons as determined by the instructor concerned.

EXAMINATIONS
An integration period of two (2) days, one Thursday and one Friday, shall be allowed prior to the scheduled final examinations. There shall be no integration period for the midterm examinations. The schedule for the Midterm and Final examinations prepared by the Admissions Office shall be adopted. A copy of the examination, copy furnish the Office of the Dean, shall be administered by the faculty concerned on the subjects he is teaching during the regular examination periods.

Test papers for encoding shall be submitted one week before the examination schedule; for reproduction, one day before the examination.

CAREER EXPLORATION AND ACADEMIC ADVISING
The Career Exploration and Academic Advising are given to the students to guide them in the selection of their major field. The following procedures are undertaken by freshmen, transferees, and shifters:

1. Attend the Career Exploration Program scheduled by the College
2. Take the Career Exploration Test

The Career Exploration Program showcases what is in store in each of the major fields offered in the College which includes interesting facts, activities, requirements, and employment possibilities.

The Career Planning Inventory is administered by the Department of Secondary Education to help students determine his/her abilities and interests. These in turn help the student identify the major field that would suit him/her.

3. Present duly accomplished Career Planning Inventory (CPI) and application form to the academic adviser assigned to you.

An academic adviser is assigned per major field. In the personal encounter with the student, the academic adviser validates the abilities and interests as reflected in the CPI and the student’s actual performance as reflected in the Midterm Grade and/or High School Report Card. The academic adviser decides whether the student qualifies to major in the chosen field.

4. Seek approval from the Dean.

IMPORTANT: To continue in the chosen major field, the student should obtain a grade point average of 7.50 or better in the courses related to his/her specialization.