



Republic of the Philippines  
**Benguet State University**  
La Trinidad, 2601, Benguet Province  
Tel/Fax No. 619-1839

*Vision: A Premier University delivering world-class education that promotes sustainable development amidst climate change.*

*Mission: To provide quality education to enhance food security, sustainable communities, industry innovation, climate resilience, gender equality, institutional development and partnership*

## **Bids and Awards Committee (BAC) - Infrastructure**

### **INVITATION TO SUBMIT QUOTATION FOR THE REPAIR OF OLD ADMINISTRATION BUILDING COMFORT ROOMS**

November 16, 2020

**Reference Number: 2020-1105**

**Name of Project:** Repair of Old Administration Building Comfort Rooms

**Project Location:** BSU La Trinidad Campus, Km. 6, La Trinidad, Benguet

**Approved Budget for the Contract (ABC):** Php. 680,000.00

**Contract Duration:** 60 calendar days

**Source of Fund:** GAA- MOOE

#### I. Introduction:

- A. The Benguet State University, through the Bids and Awards Committee (BAC), is inviting registered contractors with valid license issued and classified by the Philippine Contractors Accreditation Board (PCAB) to bid for the above stated project. The project will be repair and upgrading of Male and Female Comfort Rooms at the second floor of the Administration Building.
- B. Prospective Bidders must have key personnel and equipment (owned, leased or under leased agreement) available for the prosecution of the project.

#### II. Scope of Work

Item No.	Scope of Work	Quantity
I	Mobilization/ Demobilization	285 sq. m.
II	Reinforced Concrete and Masonry Works	0.50 sq. m.
III	Flash/ Hollow Core Doors	9.87 sq. m.
IV	Finishing Works	79.59 sq. m.
V	Electrical & Auxiliary Works	6 outlets
VI	Plumbing Works	18 units

#### III. Technical Personnel Required

- a. Project Architect or Project Engineer
- b. Safety Officer
- c. General Foreman

#### IV. List of Equipment – must be in good condition

- a. 1 – Elf Truck
- b. 1 - lot basic Power Tools
- c. 1 – lot basic hand Tools

#### V. Eligibility Requirements (must be updated)

- a. PhilGEPS Registration (must be Platinum)
- b. PCAB License
- c. Income and Business Tax Returns
- d. Certificate of Site Inspection
- e. Omnibus Sworn Statement

- f. List of Technical Personnel
- g. List of Equipment with proof of ownership

VI. Procurement Activities:

a. Issuance of bid documents:

Interested bidders/ contractors can get a copy of the plans and designs, bill of quantities of the project **starting November 18, 2020** during office hours at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, BSU, La Trinidad, Benguet

b. Deadline for Submission of Quotation

Quotation is to be submitted in a sealed envelope with the eligibility requirements on or before **November 24, 2020** at 2:00 PM at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, BSU, La Trinidad, Benguet.

c. Opening of Quotation

**November 24, 2020 at 2:01 PM** at the Administration Conference Room, BSU, La Trinidad, Benguet.

For further information, please refer to:

***BAC Secretariat Committee***

*Benguet State University-La Trinidad Campus*

*Tel No. 661-1839*

*Email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph)*

**(Sgd) JOSEL M. FLORENTIN**  
Chairperson  
Bids and Awards Committee