



Republic of the Philippines
BENGUET STATE UNIVERSITY

La Trinidad, 2601, Benguet
 Tel (074) 422-2401/2402/2127 Telefax (074) 422-2281
www.bsu.edu.ph registrar@bsu.edu.ph

Please read carefully the instructions provided at the back of this form before filling up.

VOLUNTARY CONTRIBUTION FORM
 (For _____ semester/ term of academic year _____ - _____)

I, _____, Filipino, Single/married, _____ years old, and
(FIRST NAME) (MIDDLE NAME) (FAMILY NAME)
 a resident of _____,
(ADDRESS)
 hereby depose and state that:

- I am enrolled or intending to enroll in the degree _____
(DEGREE)
 with the Benguet State University (BSU) _____ Campus;
(La Trinidad/ Buguias/ Bokod)
- I am fully aware of my benefits and responsibilities under the “**Universal Access to Quality Tertiary Education Act of 2017**” (Republic Act No. 10931) including but not limited to free tuition and school fees subsidy;
- In relation to Section 4 of Republic Act No. 10931 and Section 9 of its Implementing Rules and Regulations (IRR), I am making a voluntary financial contribution to BSU in the amount of _____ PESOS (PhP _____) for the _____ semester/term of academic year _____ - _____.
(AMOUNT IN WORDS) (AMOUNT IN FIGURES)
- I understand and acknowledge that the term “**other similar or related fees**” as defined by law and to which payment I am entitled to exemption shall refer and be restricted only to the following or synonymous thereto:
 - library fees;
 - computer fees;
 - laboratory fees;
 - school ID fees;
 - athletic fees;
 - admission fees;
 - development fees;
 - guidance fees;
 - handbook fees;
 - entrance fees;
 - registration fees;
 - medical and dental fees;
 - cultural fees
- As a consequence, I may also be required to pay the fees not falling under the definition provided by law for “tuition fee” and “other similar or related fees”;
- I have read and understood the contents of this Voluntary Contribution Form, and that I was not coerced and I have knowingly and voluntarily made this choice to make such contribution in favor of BSU.
- I undertake to abide by all the terms of the aforesaid law, the Student Voluntary Contribution Mechanism created by the University, the University admission and retention policies, and other regulations;
- I am executing this document to attest to the truth of the foregoing and for all legal intents and purposes it may serve.

IN WITNESS WHEREOF, I have hereunto affixed my hand this _____, 20____ at _____,
 Benguet, Philippines. (DATE)

(Signature over printed name of the student)
 ID No. _____

Assisted by:

(Signature over printed name)
(Parent/Legal Guardian if student is a minor)
 ID No. _____

I hereby certify, in my official capacity as the registrar of the Benguet State University and pursuant to the Implementing Rules and Regulations of RA 10931, that the voluntary contribution has been duly accepted by the University:

BERNADETTE C. BAGTO
 Registrar IV
 BSU Employee ID No. 010054

ACKNOWLEDGEMENT

Republic of the Philippines) s.s
La Trinidad, Benguet)

BEFORE ME, a Notary Public for and in the Province of Benguet this _____, 20 _____ personally
(DATE)
appeared the party/ies with competent evidence of identity, the details of which are indicated above, known to me and to me known to be the same person who executed the foregoing instrument, and acknowledged before me that the same is his/her free and voluntary act and deed.

WITNESS MY HAND AND SEAL, on the date and place above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.

INSTRUCTIONS:

1. *If the student is a minor, he/she must be assisted by his/her parent or legal guardian;*
2. *This form shall be accomplished in **SIX (6) ORIGINAL COPIES** with ORIGINAL signatures affixed as appearing on the competent evidence of identity (proof of identification) to be presented;*
3. ***Both*** *student and parent/legal guardian (if the student is a minor) must present a competent evidence of identity (proof of identification) such as:*
 - a. *any **valid government** issued ID (Philhealth/ SSS/ GSIS/ UMID, etc.);*
 - b. *Tax Identification Number card;*
 - c. *Passport*
 - d. *barangay, NBI or police clearance containing the picture and signature of the student or parent;*
4. *All blank portions must be filled up legibly by the student;*
5. *All parties and their witnesses shall sign above their respective printed names in the provided portions, **AND** in the left margin portion of the other pages;*
6. *In case of inapplicability of a blank portion as when the student is of the age of majority (legal age), put three "X's" in the blank portion OR place "Not applicable" in each and every blank portion;*
7. ***Both*** *the student and the signing parent or legal guardian **MUST** be physically present during the act of notarization (If the student is a minor). **There shall be no exception to this.***