



**Benguet State University**  
**Status of Unliquidated Cash Advances**  
 As of December 31, 2019

COMMISSION ON AUDIT

**RECEIVED**

VERIFIED  
COPY

Date: 1/28/2020

By: [Signature]

BENGUET STATE UNIVERSITY

No.	Account Used	Name of Accountable Officer (AO)/ Employee	Purpose	Date Granted	Unliquidated Amount	Due Date of Liquidation	Age of Cash Advance	Status of AO/ Employee	Availability of Documents		Action taken by:		Status of Request for write off and/or	Amount written off/ Subject of NR	Remarks
									with (/)	without(/)	Agency Officials	Auditor			
REGULAR AGENCY FUND															
1	Advances to Officers & Employees	ANGIWAN, MATIAS	Travelling allowance in Batangas, Cavite and Pangasinan on December 11-13, 2019.	11/19/2019	339,000.00	1/14/2020	not yet due	still connected with the agency							
2	Advances to Officers & Employees	DEGAY, IMELDA	Travelling allowance in Mt. Province & Kalinga on December 5-11, 2019.	11/29/2019	375.00	1/12/2020	not yet due	still connected with the agency							refunded under OR # 0588718 dated 01/20/2020
3	Advances to Officers & Employees	JALON, LEA	Travelling allowance in Tagaytay City on November 19-22, 2019.	11/15/2019	577.00	12/23/2019	less than one month	still connected with the agency							refunded under OR # 581195 dated 12/12/19; erroneously deposited to IGI
4	Advances to Officers & Employees	MAGALGALIT, MA. ISABEL	Travelling allowance in Batangas on November 26-29, 2019.	11/21/2019	4,546.00	12/30/2019	less than one month	still connected with the agency							refunded under OR # 0585405 dated 01/10/2020
5	Advances to Officers & Employees	PANAGAN, VICENTE	Travelling allowance in Cebu City on October 22-24, 2019.	10/21/2019	8,927.00	11/25/2019	more than 1 month	still connected with the agency							liquidated January 2020
6	Advances to Officers & Employees	PARCASIO, AURORA P.	Travel and registration fee to Manila on May 20-22, 2009.	4/28/2009	2,010.00	5/23/2009	more than 10 yrs.	Retired							Unrefunded portion of CA
7	Advances to Officers & Employees	QUINTOS, ROCHELLE	Travelling allowance in Bukidnon on November 30-December 5, 2019.	10/23/2019	13,092.00	1/6/2020	not yet due	still connected with the agency							
8	Advances to Officers & Employees	ROSARIO, FLORIDA	Travelling allowance in Bukidnon on November 30-December 5, 2019.	11/12/2019	10,912.00	1/6/2020	not yet due	still connected with the agency							
9	Advances for Operating Expenses	ABEN, SILVESTRE K.	Cash Advance for the BSU Corporate Values Seminar and Culminating LEADS Program.	12/12/2019	192,000.00	1/13/2020	not yet due	still connected with the agency							
INTERNALLY GENERATED INCOME															
10	Advances to Officers & Employees	ABAD, NIDA EULOGIO	*Travel to CHED, Manila on September 01, 2008; *Training Expenses at Bektey, Longlong on May 19-23, 2008	08/29/08 & 05/15/08	6,865.00	10/2/2008 & 06/22/08	more than 11 yrs.	retired/ resigned							demand letter dated June 23, 2016 was prepared but not issued since whereabouts of AO cannot be traced
11	Advances to Officers & Employees	ABENOJA, ALMARIO	Travelling Expenses at Bektey, Longlong on May 19-23, 2008	09/01/2006	9,810.00	6/26/2006	more than 13 yrs	retired/ resigned							demand letter dated June 23, 2016 was prepared but not issued since whereabouts of AO cannot be traced
12	Advances to Officers & Employees	AFUYOG, MIRAFEL	Travel to Camiling, Tarlac for the 23rd PSABE-PPG Annual Luzon Convention on November 13-15, 2019.	11/8/2019	660.00	12/16/2019	less than one month	still connected with the agency							unrefunded amount 0580781 :Php 2520 12/06/19



13	Advances to Officers & Employees	ALTATIS, ELVIE P.	Travel to Pasig City for the ISO 19011:2018 Internal Audit Training on ISO 9001:2015 at TUV SUD PSB Philippines on December 10-11, 2019.	12/5/2019	66.00	1/12/2020	not yet due	still connected with the agency							refunded under OR # 0584792 dated 01/09/20
14	Advances to Officers & Employees	AYAN, ROSENDO	Travel to the National Library and IP Phil on November 15, 2012.	11/14/2012	6,530.00	12/17/2012	more than 7 years	retired /resigned							demand letter dated June 23, 2016 was prepared but not issued since whereabouts of AO cannot be traced
15	Advances to Officers & Employees	BALACWID, CAESAR	Travel to China to visit the Chinese Culture University for Memorandum of Understanding signing and discussions on academic and curricular partnership on November 7-12, 2019.	11/6/2019	110,465.46	1/13/2020	not yet due	still connected with the agency							
16	Advances to Officers & Employees	BOLINTO, VIOLETA B.	Travel to Cebu City to attend the Annual Convention cum Seminar with the theme "Internal Audit Resilience and Accountable Governance, Six Decades After" on October 7-12, 2019.	9/4/2019	2.00	11/13/2019	more than one month	still connected with the agency							refunded under OR # 0584792 dated 01/09/20
17	Advances to Officers & Employees	BOTENGAN JR., JOHN	Travel expenses to Bangued, Abra for the CARASUC Athletic Meet 2019 on November 24-29, 2019.	11/21/2019	94,860.00	12/30/2019	1 day	still connected with the agency							
18	Advances to Officers & Employees	BUGTONG, ALLEN	JEV-2007-06-000004 [To set up beginning balances under the eNGAS]	prior to 2007	9,276.00	-	more than 12 yrs.	retired/ resigned							
19	Advances to Officers & Employees	C. Buguias B.	beginning balances as of January 2016.	-	1,356.00	-	more than 3 year	-							
20	Advances to Officers & Employees	CARLOS, EDITHA	Travel to Taiwan to visit National Chung Hsing University on December 11-13, 2019.	12/10/2019	81,351.12	2/11/2020	not yet due	still connected with the agency							
21	Advances to Officers & Employees	COMPALA, ARES P.	Cash Advance for the Solid North Friendship Games at Nueva Viscaya State University	03/17/2010	2,640.00	04/16/2010	more than 9 yrs.	retired/ resigned							demand letter dated June 23, 2016 was prepared but not issued since whereabouts of AO cannot be traced
22	Advances to Officers & Employees	DEMOT, NATIVIDAD	Travel to Cebu City on May 5-10, 2014.	05/02/2014	49,507.50	6/13/2014	more than 5 yrs	still connected w/ the agency							refunded under OR # 0582080 dated 01-02-2020

23	Advances to Officers & Employees	DEPONIO, MARTINA A.	Travel to Casa la Granja, Iloilo City for the POAP Accredited Training on Attaining Work-Life Flexibility on October 21-25, 2019.	10/11/2019	32,644.00	11/26/2019	more than one month	still connected w/ the agency							
24	Advances to Officers & Employees	ESCO, JONALYN	Travel expenses to Taguig, Metro Manila for the 3rd St. Luke's Student Congress on November 22, 2019.	11/20/2019	850.00	12/23/2019	less than one month	still connected w/ the agency							refunded under OR # 0585832 dated 01/13/20
25	Advances to Officers & Employees	FARANGAN, FAY ANN	Travel to Kamora National Highschool and BSU Bokod Campus to conduct satellite testing of the BSU Admission Test on November 15-16, 2019.	11/13/2019	4,320.00	12/17/2019	less than one month	still connected w/ the agency							
26	Advances to Officers & Employees	FERNANDEZ, EDWARD	JEV-2007-06-000004 [To set up beginning balances under the eNGAS]	prior to 2007	4,500.00	-	more than 9 yrs.	retired/ resigned							demand letter dated June 23, 2016 was prepared but not issued since whereabouts of AO cannot be traced
27	Advances to Officers & Employees	FLORENTIN, JOSEL	Travel to Taiwan to visit National Chiayi University (NCU) to male the Memorandum of Understanding (MOU) between BSU and NCU materialize on December 1-5, 2019.	11/29/2019	108,468.16	2/6/2020	not yet due	still connected with the agency							
28	Advances to Officers & Employees	GAY-AS, MARK	Travel to Diliman, Quezon City and Espania, Manila for the training prgram for Deans and the 4th Disaster Preparedness Seminar on November 21-22 and November 23, 2019.	11/18/2019	9,685.00	12/24/2019	less than one month	still connected with the agency							
29	Advances to Officers & Employees	HENRY, ANGELO	JEV-2007-06-000004 [To set up beginning balances under the eNGAS]	prior to 2007	5,096.00	-	more than 11 yrs.	retired/ resigned							demand letter dated June 23, 2016 was prepared but not issued since whereabouts of AO cannot be traced
30	Advances to Officers & Employees	LACANLALE, THADEUS	JEV-2007-06-000004 [To set up beginning balances under the eNGAS]	prior to 2007	1,346.50	-	more than 11 yrs.	retired/ resigned							demand letter dated June 23, 2016 was prepared but not issued since whereabouts of AO cannot be traced





41	Advances to Officers & Employees	SAMUEL, FRED KATE	Travel to Cebu City for the 2019 National Training-workshop on Item/Test Analysis Statistical Modeling, and Research with Software Applications on December 18-22, 2019.	12/12/2019	17,002.00	1/23/2020	not yet due	still connected with the agency							
42	Advances to Officers & Employees	TUMBAGA, GERALDINE S.	Travel to Ortigas Center, Pasig City to attend the workshop on Data Privacy Awareness and Compliance on November 26-28, 2019.	11/21/2019	125,890.00	12/29/2019	two days	still connected with the agency							
43	Advances to Officers & Employees	ULBAN, GEDION	Travel expenses to Bangued, Abra for the CARASUC Athletic Meet 2019 on November 24-29, 2019.	11/21/2019	122,465.00	12/30/2019	one day	still connected with the agency							
44	Advances for Operating Expenses	ROSARIO, FLORIDA	Cash advance for the operational expenses of gladiola center.	2/4/2019	10,000.00	2/4/2020	not yet due	still connected with the agency							
45	Advances for Operating Expenses	MAYOS, NORMA	To record the adjusted Beginning Balances of Accounts (AUCS and PPSAS compliant) as of December 31, 2014 for Special Trust Fund (STF) 164.	prior to 2014	5,000.00	1/20/2015	more than 4 years	retired							
46	Advances to Special Disbursing Officer	TURING, CHARLIE	Cash advance for the honorarium, accommodation, meals and miscellaneous, and travel expenses in connection with the 191st BOR Special Meeting on November 16, 2019.	11/8/2019	30,826.39	12/17/2019	less than one month	still connected with the agency							refunded under OR # 0586431 dated 01/13/20

**BUSINESS TYPE INCOME**

46a	Advances for Operating Expenses	ABEN, SILVESTRE K.	Cash advance for the BSU Canteen catering services with the Department of Education on August 27 - September 19, 2019.	8/22/2019	33,388.26	-	-	still connected with the agency							REFUNDED under OR 0580540 dated 12/03/2019
47	Advances to Officers and Employees	AWAL, ISIDRO	Working capital of the Multi-vegetable Project in 2011.	4/15/2011	9,998.00	1/31/2012	more than 7 years	still connected with the agency							
48	Advances to Officers and Employees	DEMOT, JULIET	Beginning balance on June 30, 2007; carrying amount in January 2004.	prior to 2004	2,175.08	1/31/2005	more than 14 years	retired							



49	Advances to Officers and Employees	LIMPIN, OSCAR B.	Beginning balance on June 30, 2007; carrying amount in January 2004; reference SL 1997	12/31/1997	2,000.00	1/31/1998	more than 22 years	retired							
50	Advances to Officers and Employees	RAMOS, ESTRELLA	Beginning balance on June 30, 2007; carrying amount in January 2004.	prior to 2004	13,223.00	1/31/2004	more than 16 yrs.	retired							
51	Advances to Officers and Employees	WAYAN, PABLO P.	Working Capital of the Floriculture Project; beginning balance on June 30, 20017; carrying amount in January 2004.	prior to 2004	1,999.00	1/31/2004	more than 16 yrs.	retired							

#### TRUST FUND- TRUST RECEIPTS

52	Advances to Officers and Employees	AVILA, JANE K.	2007 beginning balances under the Engas	prior to 2007	207.67		more than 12 yrs.	retired							
53	Advances to Officers and Employees	AYYOKAD, LITO O.	Travelling expenses while on OB to CICT, Quezon City on April 17-19, 2011.	4/5/2011	2,344.00	5/20/2011	more than 8 years	resigned							
54	Advances to Officers and Employees	DIEGO, RUTH	Travel to NAIA, Manila dated November 13-15, 2019.	11/11/2019	12,050.00	12/16/2019	less than one month	still connected with the agency							

#### TRUST FUND- Inter Agency Transferred Fund

55	Advances to Officers and Employees	DIEGO, RUTH	Travel to participate in the 4th Collaboration Workshop at the University of Hyderabad, India dated December 11-13, 2019 and to attend the ICOSTART 2019 dated December 16-17, 2019.	12/10/2019	86,478.84	2/18/2020	not yet due	still connected with the agency							
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Certified Correct:

IMELDA B. GALINATO  
Accountant IV

1/27/20

Verified By:

NOEMI C. TAGUDAR  
State Auditor IV  
Audit Team Leader