



Republic of the Philippines  
**Benguet State University**  
 La Trinidad, Benguet  
 Tel/Fax (074) 422-2176; 422-2127 Loc. 11

**Bids and Awards Committee (Goods)**

**INVITATION TO BID**

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), invites suppliers/distributors to bid for the hereunder projects:

<b>Project Number</b>	<b>IB NO. 2019-30</b>	<b>IB NO. 2019-31</b>
<b>Name of Project</b>	<b>Procurement of Various Laboratory Equipment</b>	<b>Procurement of Security Services for the Benguet Agri-Pinoy Trading Center</b>
<b>Brief Description</b>	Supply and Delivery of Various Laboratory Equipment (see attached list)	Deployment of Twelve (12) Security Guards
<b>Approved Budget for the Contract (ABC)</b>	<b>PhP. 1,251,000.00</b>	<b>PhP. 2,111,300.00 (PhP. 191,940.00 per month)</b>
<b>Delivery Period</b>	30 Calendar Days	11 Months
<b>Source of Fund</b>	DOST - PCAARRD	TF 911
<b>Bid Document Fee</b>	PhP. 1,200.00	PhP. 2,100.00

Prospective bidders should have experience in undertaking a project of similar nature within the last five (5) years, with an amount of at least 50% of the proposed project for bidding, and have key personnel available for the prosecution of the project.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

**BAC activities are as follows:**

	<b>Activities</b>	<b>Date and Venue</b>
<b>1.</b>	<b>Advertisement of Invitation to Bid</b>	Starting December 27, 2019 to January 20, 2020
<b>2.</b>	<b>Issuance of Bidding Documents</b>	Starting December 27, 2019 from 8:00 AM – 5:00 PM, at the Procurement Management Office, 1st Floor Administration Building, BSU, La Trinidad, Benguet
<b>3.</b>	<b>Pre Bid Conference</b>	<b>January 06, 2020 (Monday) 2:00 PM (PST)</b> , BSU Administration Conference Room (AdCor), 2 <sup>nd</sup> Floor, Administration Bldg., BSU, La Trinidad, Benguet
<b>4.</b>	<b>Deadline for submission of Bids</b>	<b>January 20, 2020 (Monday) on or before 10:00 AM (PST)</b> at the Procurement Management Office (PMO), 1 <sup>st</sup> Floor, Administration Bldg., BSU, La Trinidad, Benguet
<b>5.</b>	<b>Opening of Bids and Eligibility Checking/Screening</b>	<b>January 20, 2019 (Monday) 10:01 AM (PST)</b> , BSU Administration Conference Room (AdCor), 2 <sup>nd</sup> Floor, Administration Bldg., BSU, La Trinidad, Benguet
<b>6.</b>	<b>Bid Evaluation &amp; Post Qualification</b>	<b>January 22, 2019 (Wednesday) 10:30 AM (PST)</b> , BSU Administration Conference Room (AdCor), 2 <sup>nd</sup> Floor, Administration Bldg., BSU, La Trinidad, Benguet

The BAC will issue bid documents at the Procurement Management Office, 1<sup>st</sup> floor Administration Bldg., Benguet State University, Km. 5, La Trinidad, Benguet upon presentation of the official receipt of payment (BSU Cashier's Office) of Bid Document Fee.

BSU assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids. The University, through its BAC, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with the Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

The BAC reserves the right to waive any formalities in queries and responses to this invitation.

For further information, please refer to:  
 BAC Secretariat  
 Benguet State University- La Trinidad Campus  
 Tel. No. 661-1839  
 Email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph)

  
**EDITHA D. CARLOS**  
 Chairperson  
 Bids and Awards Committee (Goods)