



Republic of the Philippines
Benguet State University
La Trinidad, Benguet
Tel/Fax (074) 422-2176; 422-2127 Loc. 11

Bids and Awards Committee (Goods and Services)

INVITATION TO BID

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), invites suppliers/distributors to bid for the hereunder projects:

Project Number	IB NO. 2020-07	IB NO. 2020-08
Name of Project	Procurement of Common Office Supplies	Procurement of Various Construction, Plumbing and Electrical Supplies
Brief Description	Supply and Delivery of Common Office Supplies (see attached list)	Supply and Delivery of Various Construction, Plumbing and Electrical Supplies (see attached list)
Approved Budget for the Contract (ABC)	PhP. 1,151,649.08	PhP. 1,375,869.95
Delivery Period	30 Calendar Days	30 Calendar days
Source of Fund	GAA	GAA
Bid Document Fee	PhP. 1,200.00	PhP. 1,400.00

Prospective bidders should have experience in undertaking a project of similar nature within the last five (5) years, with an amount of at least 50% of the proposed project for bidding, and have key personnel available for the prosecution of the project.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

BAC activities are as follows:

	Activities	Date and Venue
1.	Advertisement of Invitation to Bid	Starting March 5, 2020 to March 25, 2020
2.	Issuance of Bidding Documents	Starting March 5, 2020 from 8:00 AM – 5:00 PM, Procurement Management Office, 1st Floor Administration Building, BSU, La Trinidad, Benguet
3.	Pre Bid Conference	March 13, 2020 (Friday) 9:00 AM (PST) , BSU Vice President for Administration and Finance Conference Room, 2 nd Floor, Administration Bldg., BSU, La Trinidad, Benguet
4.	Deadline for submission of Bids	March 25, 2020 (Wednesday) on or before 9:00 AM (PST) at the Procurement Management Office (PMO), 1 st Floor, Administration Bldg., BSU, La Trinidad, Benguet
5.	Opening of Bids and Eligibility Checking/Screening	March 25, 2020 (Wednesday) 9:01 AM (PST) , BSU Administration Conference Room (AdCor), 2 nd Floor, Administration Bldg., BSU, La Trinidad, Benguet
6.	Bid Evaluation & Post Qualification	March 27, 2020 (Friday) 10:00 AM (PST) , BSU Administration Conference Room (AdCor), 2 nd Floor, Administration Bldg., BSU, La Trinidad, Benguet

The BAC will issue bid documents at the Procurement Management Office, 1st floor Administration Bldg., Benguet State University, Km. 5, La Trinidad, Benguet upon presentation of the official receipt of payment (BSU Cashier's Office) of Bid Document Fee.

BSU assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids. The University, through its BAC, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with the Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

The BAC reserves the right to waive any formalities in queries and responses to this invitation.

For further information, please refer to:
BAC Secretariat
Benguet State University- La Trinidad Campus
Tel. No. 661-1839
Email: procurement@bsu.edu.ph


EDITHA D. CARLOS
Chairperson
Bids and Awards Committee (Goods)