



Republic of the Philippines
Benquet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 637

Name of Business : _____

DATE: JUN 13 2022

Address: _____

P.R. NO. : 2022-06-721

Email address: _____ Telephone No. _____

ABC: Php. 152,278.00

The Benguet State University through its Bids and Awards Committee will undertake negotiated small-value procurement for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 30 calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 30 calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
7. The item/s shall be procured by: a) line item; _____ b) lot; _____ c) sub-lot
8. Business Permit Number : _____, date of issue: _____, place of issue: _____
 (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
9. * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: Food Processing Center

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
6	10,000	pcs	5 X 8 COPP Polybag, printed, Plastic Packaging, with flower design, assorted colors			20,000.00		
7	8,160	pcs	Canister with white cap with Grip, 500ml capacity, 100mm diameter, pet bottle jars			126,480.00		
8	1	unit	Heavy-Duty Price Labeller Price tag Gun			1,400.00		
9	3	unit	Kitchen Digital Weighing Scale, 1kg capacity, rechargeable			4,398.00		
			XXXXXXXXXX			152,278.00		

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date

* Not a ground for disqualification for failure to indicate but required as a condition for award.