



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ _____ Agency: _____

QUOTATION NO. 644

Name of Business : _____

DATE: JUN 07 2023

Address: _____

P.R. NO. 2023-05-651,655,660,664

Email address: _____ Telephone No. _____

ABC: Php. 22,842.50

FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake **SHOPPING** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within **15** calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of **30** calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before **5:00pm** of **June 7, 2023**. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: _____ a) line item; b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **HRDO, ASD, OUBS, CBOO**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1 (ONE) Lot Supply & Delivery of Self Inking Rubber Stamps and Dry Seal						22,842.50		
1	1	pc	Dry Seal, 2" Diameter, BSU Logo (see attached sample <i>design</i>)					
2	1	pc	Self Inking Rubber Stamp, COLOP 10, 27x10mm, (Font Style: Arial ; Font Size: 12 - Atty. MATIAS C. ANGIWAN JR), (Font Style: Arial ; Font Size: 12 - Chief Administrative Officer) see attached sample <i>design</i>					
3	1	pc	Self Inking Stamp with date, COLOP Dater 2160, 41x24mm (see attached sample <i>design</i>)					
4	1	pcs	Self Inking Rubber Stamp, COLOP 30, 47x18mm - (Font Style: Arial ; Font Size: 10 - SUSAN P. BUASEN-OCASEN), (Font Style: Arial ; Font Size: 9 - Chief Compensation Benefits & Other Obligations Office) see attached sample <i>design</i>					
5	8	pcs	Self Inking Rubber Stamp, COLOP 15, 69x10mm, Font Style: Arial ; Font Size: 10 (see attached sample <i>design</i>)					
6	3	pcs	Self Inking Mini Stamp Dater (mini dater S-300)					

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
7	2	pcs	Self Inking Rubber Stamp, COLOP Dater 2660, 58x37mm (see attached sample) <i>dstgn</i>					
8	2	pcs	Self Inking Rubber Stamp, COLOP 60, 76x37mm, Font Style: Arial, Font Size: 12 (1st & 2nd Line: OFFICE OF THE UNIVERSITY AND BOARD SECRETARY ; 3rd Line: CERTIFIED TRUE COPY ; 4th Line: Date ; 5th Line: Signature:) (see attached sample) <i>dstgn</i>					
9	2	pcs	Self Inking Rubber Stamp, COLOP 60, 76x37mm, Font Style: Arial, Font Size: 12 (1st Line: ORIGINAL DOCUMENT ; 2nd & 3rd Line: ATTACHED TO THE BOARD OF REGENTS AGENDA FOLDER ; 4th Line: ATTESTED: ; 5th Line: DATE:) (see attached sample) <i>dstgn</i>					
*****Nothing Follows*****								

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

RFQ 644

Dry Seal, BSU Logo (2" Diameter)

RFQ-644
item # 1



RFQ-644 - item # 2

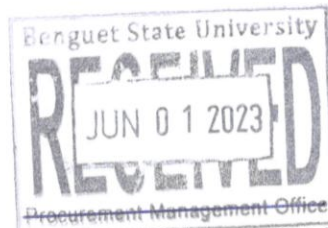
1 PC - Colop 10 - 27x10mm w/ chain
→ No border

ATTY. MATIAS C. ANGIWAN JR.
Chief Administrative Officer

Size: (~~#~~, 27x10mm)
Font: Arial 12

RFQ-644 - item # 3

1 PC - Colop Dater 2160, 41x24mm



Administrative Services Division Office

SELF INKING RUBBER STAMP

RFQ - 644 - item # 4
No Border

- 1. 47*18 mm
- ARIAL 10
- ARIAL 9

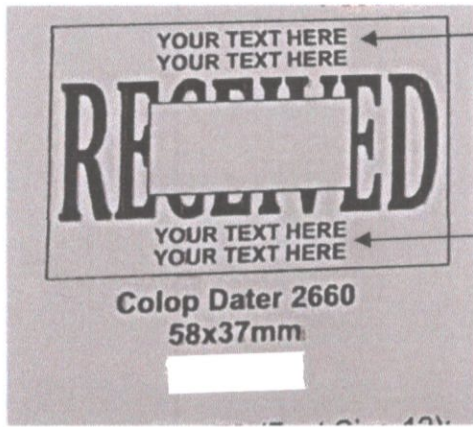
SUSAN P. BUASEN- OCASEN
Chief, Compensation, Benefits
& Other Obligations Office

- 1. 69*10 mm ARIAL 10 -
- 2. 69*10 mm ARIAL 10 -
- 3. 69*10 mm ARIAL 10 -
- 4. 69*10 mm ARIAL 10 -
- 5. 69*10 mm ARIAL 10 -
- 6. 69*10 mm ARIAL 10 -
- 7. 69*10 mm ARIAL 10 -
- 8. 69*10 mm ARIAL 10 -

SUSAN P. BUASEN- OCASEN
JORDAN L. TOMAS
DARWIN JAY T. LEON
ARDEL R. ANIBAN
AIZA O. BASTIAN
SHERYLYN C. LEGASPI
ANGELICA L. BALANDI
MARJORIE G. ALSAEN

RFQ - 644 - item # 5
No Border

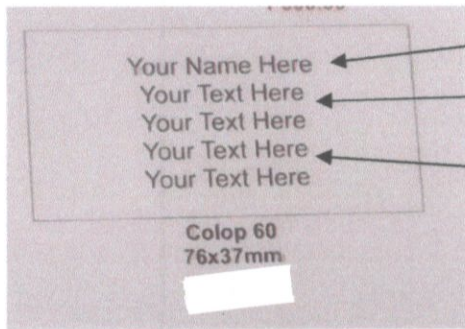
RFA-644
item # 7



OFFICE OF THE UNIVERSITY AND
BOARD SECRETARY

BY:
FROM:

RFA-644
item # 8
* No Border



OFFICE OF THE UNIVERSITY AND
BOARD SECRETARY

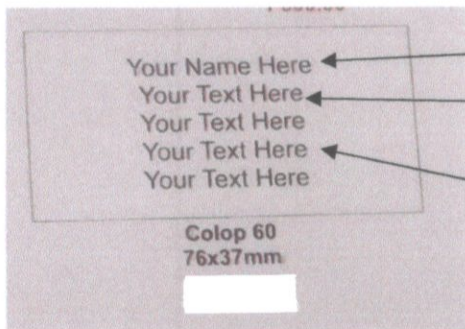
CERTIFIED TRUE COPY

DATE:
SIGNATURE:

SAMPLE:

OFFICE OF THE UNIVERSITY BOARD SECRETARY
CERTIFIED TRUE COPY
BY: _____
DATE: _____

RFA-644
item # 9
* No Border



ORIGINAL DOCUMENT

ATTACHED TO THE BOARD OF
REGENTS AGENDA FOLDER

ATTESTED:
DATE:

SAMPLE:

ORIGINAL DOCUMENT
ATTACHED TO THE BOARD OF REGENTS
AGENDA FOLDER
ATTESTED: _____
NAME AND SIGNATURE
DATE: _____