



posted

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Agency: _____ QUOTATION NO. 640
 Name of Business : _____ DATE: MAY 23 2024
 Address: _____ P.R. NO. 2024-05-954
 Email address: _____ Telephone No. _____ ABC: Php. 231,000.00
 FUND SOURCE: COMMON IGI

The Benguet State University through its Bids and Awards Committee will undertake SHOPPING for the

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with
- Deadline of submission of quotation is on or before 10:00 AM of JUNE 3 2024 **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: _____ a) line item; / b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place _____
- * PhilGEPS Registration Number: _____

SAMUEL S. POLIDEN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: O.U.R.

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	3000	pcs	Certificate holder, 2 folds green, leatherette, padded, with gold stamp of the University logo, can fit A4 size paper, landscape, gauge 3.0mm (see attached sample)			₱ 225,000.00		
2	2000	pcs	Specialty paper, A4 size			₱ 6,000.00		
TOTAL						231,000.00		

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.