



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO: 493

Name of Business : _____

DATE: 5/27/2022

Address: _____

P.R. NO. : 2022 05 515

Email address: _____ Telephone No. _____

ABC: Php. 123,000.00

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is 3 10 calendar days upon receipt of RFQ.
- The item/s shall be procured by: x a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
(If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
Chairperson, BAC (Goods & Services)
5-27-22

College/Dept./Office: LIBA

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	UNIT	Laminating Machine, HOT/COLD/REVERSE with A3 220vlt with 1 roll laminating film			9,000.00		
2	1	UNIT	Water dispenser cabinet type with Double Compartment 220vlt with hot and cold with 2 units 5GL water bottle			10,000.00		
3	2	UNIT	Steel Cabinet 4 drawers with lock, gauge 18, color gray			22,000.00		
4	8	UNITS	Tower Fan Digital Control, Vertical type, Digital temp display, ultra silent Control 220 volts, Remote			52,000.00		
5	2	UNITS	Heavy Duty Automatic Auto-feed Paper Shredder Bin volume: 20L			30,000.00		
TOTAL						123,000.00		
XXXXXXXXXXXX								

Counter offers:
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date

* Not a ground for disqualification for failure to indicate but required as a condition for award.