



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet  
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**

**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

Name of Business : \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

QUOTATION NO. 293  
DATE: MAR 22 2023  
P.R. NO. : 2023-02-243, 157, 73, 319, 155, 296  
ABC: Php. 90,975.00  
Fund Source: **GAA**

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of MARCH 27, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile ( 074-661-1839) or email (procurement@bsu.edu.ph).
- The item/s shall be procured by:    a) item;    b) lot;    c) per sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
(If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: **IAS;CAH;ICT;CA-DO;CNAS;  
BUDGET;CBOO**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	LOT		Supply and Delivery of Inks for Brother Printer Gen			90,975.00		
	45	bottles	BTD60BK, Printer Ink, Black			23,090.00		
	10	bottles	BT6000BK, Printer Ink, Black			4,560.00		
	39	bottles	BT5000M, Printer Ink, Magenta			13,700.00		
	39	bottles	BT5000Y, Printer Ink, Yellow			13,700.00		
	39	bottles	BT5000C, Printer Ink, Cyan			13,700.00		
	10	pc.	Brother Cartridge ink ,LC3617, mfc J3530DW- Black			9,490.00		
	5	pc.	Brother Cartridge ink ,LC3617, mfc J3530DW- Magenta			4,245.00		
	5	pc.	Brother Cartridge ink ,LC3617, mfc J3530DW- Yellow			4,245.00		
	5	pc.	Brother Cartridge ink ,LC3617, mfc J3530DW- Cyan			4,245.00		
			xxx					

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and time of receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.