



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet

www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**

Agency: \_\_\_\_\_

QUOTATION NO. 452

Name of Business : \_\_\_\_\_

DATE: MAY 11 2022

Address: \_\_\_\_\_

P.R. NO. : 2022-04-439

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 139,000.00

The Benguet State University through its Bids and Awards Committee will undertake *NP-CVP*

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
- The item/s shall be procured by:    a) line item;    b) lot;    c) sub-lot.
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**

Chairperson, BAC (Goods & Services)

**College/Dept./ OFFICE OF THE UNIVERSITY REGISTRAR**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1000	pcs	Pergamenata white Diploma paper, A4 size, acid free, natural color, 100% sulphite, neutral pH, 110 gsm			11,500.00		
2	1000	pcs	Diploma cover, 2 folds green, lethearette with gold stamp of the University Logo and plastic insert A4 size			90,000.00		
6	150	pcs	Medals for Graduation (as per sample)			37,500.00		
<b>TOTAL</b>						<b>139,000.00</b>		
XXXXXXXXXXXX								

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

**Certificate Holder,  
Green,**

**with BSU seal  
can contain  
A4 size document/s,  
landscape  
orientation,**

**OUTER DESIGN**



**INNER DESIGN**



# MEDAL

vDESIGN/SPECIFICATIONS

