



Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet
Telefax No: 422-2176

REQUEST FOR QUOTATION (RFQ)

Company Name: _____ PR NO.: 2021-01-118
Address: _____ QUOTATION NO. 139
Date: 3/11/21
ABC: 785,051.6

The Benguet State University through its Bids and Awards Committee will undertake SHOPPING for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly.
2. Delivery period within 3 calendar days.
3. Warranty period shall be for a minimum period of three months, in case of expendable supplies, or a minimum period of one year in case of non- expendable supplies from date of acceptance of the University.
4. Price validity shall be for a period of 30 calendar days.
5. Bidder shall submit original brochures showing certifications of the products being offered.
6. Philgeps Registration Number shall be indicated in the appropriate space below
7. Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
8. The item/s shall be procured by: a) line item; b) lot; c) sub-lot
9. The Omnibus Sworn Statement shall be submitted upon delivery as a required supporting documents for payment.


ARSENIA L. BAYAWA

Chief, Procurement Management Office

College/Dept./Office: **Various offices for VPRE**

Item no.	Qty	Unit	Item	ABC	Brand and Model	Unit Cost	Total Cost
1	19	can	AIR FRESHENER, aerosol, 280ml/150 g min	2,001.84			
2	317	lot	ALCOHOL, ethyl, 68-70% scented, 500ml (5mL)	19,878.64			
3	50	pcs.	Ballpen, Ballpoint, fine, red, Faber Castell (20 black, 20, blue, 10 red)	525.00			
4	128	packs	Battery, dry cell, AA 1.5 volts, alkaline,	3,089.50			
5	134	packs	Battery, dry cell, AAA, 1.5 volts, alkaline,	3,313.35			
6	37	pc	BROOM, STICK (TING-TING), usable length: 760mm min	1,420.80			
7	1	pcs.	Calculator, Scientific FX-350 ES Plus	603.75			
8	2	unit	CALCULATOR, COMPACT, electronic, 12 digits cap	330.96			
9	1	box	CARBON FILM, PE, black, size 216mm x 330mm	260.47			
10	28	lot	CARTOLINA, ASSORTED COLOR, 78gsm min	2,866.96			
11	95	pc	CLEARBOOK, 20 transparent pockets, for Legal size	4,930.50			

Item no.	Qty	Unit	Item	ABC	Brand and Model	Unit Cost	Total Cost
12	48	box	CLIP, BACKFOLD, all metal, clamping:19mm (-1mm)	512.80			
13	48	box	CLIP, BACKFOLD, all metal, clamping:50mm (-1mm)	1,240.20			
14	1	pc	Cork Board, 40X60 cm, with frame	393.75			
15	141	pc	CORRECTION TAPE, disposable, usable, length: 6m min	3,204.00			
16	49	pc	CUTTER KNIFE, for general purpose	1,742.00			
17	19	pc	DATA FOLDER, made of chipboard, taglia lock, legal size	1,596.00			
18	27	pc	Detergent Bar Soap, 140 grams	285.00			
19	52	can	DISINFECTANT SPRAY, aerosol type, 400-550 grams	7,730.80			
20	10	pc	DUST PAN, non-rigid plastic, w/ detachable handle	333.00			
21	2	jar	Elmer's Glue (250 grams)	70.00			
22	331	pc	ENVELOPE, EXPANDING, PLASTIC, 0.5mm thickness min	12,120.92			
23	11	box	ENVELOPE, DOCUMENTARY, for legal size document	6,864.65			
24	98	pc	ERASER, PLASTIC/RUBBER, for pencil draft/writing	726.00			
25	17	pc	ERASER, FELT, for blackboard/whiteboard	247.80			
26	17	unit	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.1	57,223.95			
27	14	box	Face Mask Disposable, 50pc/box	3,125.00			
28	25	box	FASTENER, PLASTIC, 70mm between prongs	732.60			
29	28	box	FASTENER, METAL, 70mm between prongs	2,872.80			
30	22	set	FILE TAB DIVIDER, bristol board, for A5	448.36			
31	3	pcs.	Fire Extinguisher, 4.5kgs	4,310.31			
32	127	pcs.	Flash Drive, 16GB capacity	43,016.00			
33	7	bundl	FOLDER, FANCY, for legal size documents	2,788.80			
34	5	box	Folder, Kraft A4 size, 100s/box	155.50			
35	2	box	Folder, Kraft legal size, 100s/box	1,506.40			
36	7	box	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	8,173.90			
37	12	pack	FOLDER, TAGBOARD, for legal size documents	3,889.60			
38	1	can	FURNITURE CLEANER, aerosol type, 300mL min per can	106.92			
39	5	pc	Highlighter (yellow and green), HBW	78.75			
40	29	jar	GLUE, all purpose, gross weight:200 grams min	1,757.40			
41	10	cart	INK CART, CANON PG-810, Black	9,540.00			
42	3	cart	INK CART, CANON CL-811, Colored	3,780.72			
43	3	cart	INK CART, CANON PG-810, Black	2,862.00			
44	12	cart	INK CART, CANON CL-811, Colored	15,122.88			
45	12	cart	INK CART, CANON PG-810, Black	11,448.00			
46	15	cart	INK CART, HP CN692AA, (HP704), Black	6,228.00			
47	10	cart	INK CART, HP CN693AA, (HP704), Tri-color	4,200.00			
48	4	cart	INK CART, HP CZ107AA, (HP678), Black	1,600.00			
49	4	cart	INK CART, HP CZ108AA, (HP678), Tri-color	1,680.00			
50	77	bottle	Ink, Epson C1376664100 (T6641), Black	25,665.00			

ala

PR# 118

Item no.	Qty	Unit	Item	ABC	Brand and Model	Unit Cost	Total Cost
51	222	bottle	Ink, Epson C13T664200 (T6642), Cyan	22,626.00			
52	67	bottle	Ink, Epson C13T664300 (T6643), Magenta	22,267.50			
53	67	bottle	Ink, Epson C13T664400 (T6644), Yellow	22,258.50			
54	14	bottle	ink for stamp pad, purple/violet	470.40			
55	31	can	INSECTICIDE, aerosol type, net content: 600ml min	2,046.96			
56	10	pc	L-type Plastic Folder, Long	57.80			
57	1	roll	Laminating Film, 12" X 50m, 250 mic, matte finish	1,000.00			
58	10	tube	LINEAR TUBE, LED, 18 WATTA	3,438.00			
59	30	set	MARKER, FLOURESCENT, 3 assorted colors per set	1,345.20			
60	201	pc	MARKER, PERMANENT, bullet type, blue	2,388.88			
61	143	pc	MARKER, PERMANENT, bullet type, blue	1,671.82			
62	134	pc	MARKER, whiteboard, bullet type, black	1,939.36			
63	2	pc	MOPHANDLE, HD, screw type, aluminum	297.00			
64	6	pc	MOPHEAD, made of rayon, weight: 400 grams min	678.00			
65	16	unit	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	2,804.48			
66	136	pad	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	6,872.43			
67	262	pc	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	4,087.20			
68	2	pcs.	Optical Mouse, USB type	283.50			
69	62	box	PAPER CLIP, vinyl/plastic coat, length: 32mm min	776.50			
70	66	box	PAPER CLIP, vinyl/plastic coat, length: 48mm min	1,145.00			
71	632	ream	PAPER, MULTICOPY, LEGAL, 80gsm, size: 216mm x 330mm	148,832.20			
72	447	ream	PAPER, MULTICOPY, A4, 80 gsm, size: 210mm x 297mm	96,430.20			
73	175	ream	PAPER, MULTI-PURPOSE (COPY) A4, 70gsm, 210mm x 297mm	31,302.00			
74	46	pad	PAPER PAD, ruled size: 216mmx330 (+2mm)	1,656.00			
75	2	unit	PAPER TRIMMER/CUTTING MACHINE: max paper size: B5	19,800.00			
76	2	box	Pen, Sign Pen, 12 pcs/box	548.10			
77	370	box	PENCIL, lead, w/ eraser, wood cased, hardness: HB	10,498.40			
78	10	pc	PENCIL, SHARPENER, manual, single cutter head	2,420.32			
79	1	pc	PHILIPPINE NATIONAL FLAG, 100% polyester	391.20			
80	10	box	Pin, pushpins, 100pcs/box	283.50			
81	26	pc	PUNCHER, paper, heavy duty, with two hole guide	4,158.00			
82	62	book	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	5,331.90			
83	5	book	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	624.00			
84	10	pcs.	Ring Binder, 1"	239.40			
85	10	pcs.	Ring Binder, 3/4"	151.20			
86	1	box	RUBBER BAND, 70mm min lay flat length (#18)	134.40			
87	4	pc	Scissors, heavy duty	400.00			

all

PR# 118

294

Item no.	Qty	Unit	Item	ABC	Brand and Model	Unit Cost	Total Cost
102	102	roll	TAPE, MASKING, width: 48 mm (±1mm)	12,029.40			
103	72	roll	Tape, Packaging, width: 48 mm (±1mm)	2,735.38			
104	251	roll	TAPE, TRANSPARENT, width: 24 mm (±1mm)	4,812.34			
105	128	roll	TAPE, TRANSPARENT, width: 48 mm (±1mm)	4,029.42			
106	174	pack	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	17,554.00			
107	25	pack	Trash Bag, Plastic, transparent	2,784.50			
108	9	roll	TWINE, plastic, one (1) kilo per roll	616.36			
109	1	pc	Wall Clock, Analog	630.00			
110	7	pc	WASTEBASKET, non-rigid plastic	234.00			
			XXXXXXXX				

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

Date

Name of Company/Sup Signature over Printed Name

PhilGEPS Registration No: _____

PR# 118

ab