



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
 (ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1487

Name of Business : _____

DATE: DEC 06 2022

Address: _____

P.R. NO.: 2022-06-759

Email address: _____ Telephone No. _____

ABC: Php 150,000.00

FUND SOURCE: ISRD - CHED - IKS Project

The Benguet State University through its Bids and Awards Committee will undertake UP- SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 10:00 PM of Dec. 12, 2022. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **Institute of Social Research and Development**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1		Packaging of Encyclopedia (Graphics and Layouting) Specifications: 1. No. of Pages: 300 to 450 pages 2. Paper Size: 8.5x11" or 9x12" 3. Type of Layout: Book, Format (Fomal and Creative Combined). 4. Graphics Format - Visual Reimagining of IKS (if applicable). - Illustrations (Digitalized or Restructured) 5. Color Scheme – Full Colred (Can be printed for black and white). 6. No. of Editions: 2 Edits as approved by the project team			100,000.00		
2	1		Encyclopedia Editing Specifications: 1. Has 12 Chapters. 2. Approach: Mechanical Editing : Substantial Editing 3. Format: - Encyclopedia Format Editing - Research Based - Popularized Version			50,000.00		
TOTAL						150,000.00		
XXXXXXXXXXXX								

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.