



REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 533

Name of Business : _____

DATE: MAY 23 2022

Address: _____

P.R. NO. : 2022-05-576

Email address: _____ Telephone No. _____

ABC: Php. 398, 225.71

The Benguet State University through its Bids and Awards Committee will undertake procurement PP-small value for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO

Chairperson, BAC (Goods & Services)

College/Dept./Office: **PATHWAY PROJECT/INTERNATIONAL RELATIONS OFFICE**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER			
1	3	unit	DESKTOP PC (All-in-one) with the MINIMUM specifications: 1. System unit: Processor: 4cores 8Mb cache, must be in the latest or 1 generation / series lower than the latest product; 2. Motherboard: must be compatible to the aforementioned processor with SLV; 3. RAM: 8Gb; 4. Storage: 240Gb SSD + 1Tb HDD; 6. Monitor size: 24" FHD 7. WI-FI ready 8. Accessories: a. wireless optical mouse and keyboard; b. 500w AVR; c. USB powered speaker; 8.licenses not counterfeit. a. Operating system: installed with at least Windows 10 to be compatible to the BSU Enrollment software authentic disk is a must if not bundle with the unit; b. Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with authentic disk; c. must provide USB recovery disk NOTE: all items indicated make/brand of must have existed in the market with good records in the past 7 years;			55,800.00		
2	3	unit	LAPTOP with the MINIMUM specifications: 1. Processor: 6cores 12Mb cache, must be in the latest or 1 generation / series lower than the latest product; 2. RAM: 8Gb; 3. Storage: 512 SSD m2; 4. Video card: 4Gb 5. Monitor size: 15.6" FHD 6. Accessories: Bag, Charger, wireless mouse, universal socket adapter, LAN / video, must provide adaptor LAN if not built in within the unit; 6.licenses not counterfeit: a. Operating system: installed with at least Windows 10 to be compatible to the BSU Enrollment software authentic disk is a must if not bundled within the unit; b. Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with authentic disk; c. must provide USB recovery disk NOTE: all items indicated make/brand of must have existed in the market with good records in the past 7 years;			60,000.00		

3	1	unit	Multi-function Business Inkjet Color Printer with the MINIMUM specifications: 1. print, scan, copy, fax; inkjet printer type; print technology: OEM CIS / on-demand inkjet; Up to 22 (Monochrome) / 20 (Colour) ipm (Based on ISO/IEC 24734*); Up to 35 (Monochrome) / 27 (Colour) ppm (Based on Fast Mode); Automatic Duplex : Print/Copy/Scan/Fax (Up to A3); 3.7" TFT Touch Panel LCD; NFC Tap-to-connect; Prints up to 1200 x 4800 dpi resolution, WI-FI and LAN ready. includes: two full set of ink bottles			50,825.71		
			TOTAL					
			XXXXXXXXXXXX					

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised; May 2022

AN - 533

MAY 23 2022