



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1063
 DATE: September 27, 2022
 P.R. NO.: 2022-09-990
 ABC: Php. 51,000.00

Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before _____ of _____. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph):**
- The item/s shall be procured by: **b) lot;**
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **CCJE**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	LOT	1	1 lot supply and delivery FURNITURE AND FIXTURES for CCJE			51,000.00		
			Breakdown:					
	2	PCS	Executive Office Table : L = 4.5ft x W=2.2 ftxH= 2.4 ft					
	2	PCS	Steel Vertical Filing Cabinet with Flush Handle 4Drawers Gauge #22 thickness Dimension: W45.2 x D62 x H133.1 cm Color: Beige					
	1	PCS	Multi-Purpose Heavy Duty 5-Layer Steel Rack - Metal Powder Coated Shelf : H= 6 ftx L=4ftx W=16"					
			xxxxx					

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name _____

Date and time of receipt of RFQ _____

* Not a ground for disqualification for failure to indicate but required as a condition for award.