Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet
Telefax No: 422-2176

***BSU VISION:** Socially and professionally excellent human resource developer.*
***BSU MISSION:** Provide advanced quality life long-long education for all through open and distance learning interventions*

REQUEST FOR QUOTATION (RFQ)

Company Name:_____

Address:_____

PR NO.: 2022-02-95
QUOTATION NO.: 119
Date: FEB 17 2022
ABC: **Php 418, 236.34**

The Benguet State University through its Bids and Awards Committee will undertake SHOPPING *for the item/s listed below under the following terms and conditions:*

1. All entries must be written legibly.
2. Delivery period within 15 calendar days.
3. Warranty period shall be for a minimum period of three months, in case of expendable supplies, or a minimum period of one year in case of non- expendable supplies from date of acceptance of the University.
4. Price validity shall be for a period of **30** calendar days.
5. Bidder shall submit original brochures showing certifications of the products being offered.
6. Philgeps Registration Number shall be indicated in the appropriate space below
7. Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
8. The item/s shall be procured by: ✓ **a) line item;** _____ **b) lot;** _____ **c) sub-lot**
9. The Omnibus Sworn Statement shall be submitted upon delivery as a required supporting document for payment.

REYNANTE B. BASCO
Chairman, Bids and Awards Committee (Goods and Services)

College/Dept./Office: **BAPTC**

Item No.	Qty	Unit	Item	Brand and Model	ABC	Unit Cost	Total Cost
Common Supplies							
1	112	can	AIR FRESHENER, aerosol, 280ml/150 g min		11,800.32		
2	747	bottle	ALCOHOL, ethyl, 68-70% scented,500ml (5mL)		74,700.00		
3	95	pack	BATTERY, dry cell, AA, 1.5 volts, alkaline, 2pc/pack		2,280.00		
4	49	pack	BATTERY, dry cell, AAA, 1.5 volts, alkaline, 2pc/pack		1,190.70		
5	30	pack	BATTERY, dry cell,D, 1.5 volts, alkaline, 2pc/pack		3,246.00		
6	57	pc	BROOM, STICK (TING-TING), usable length: 760mm min		2,188.80		
7	5	unit	CALCULATOR,COMPACT,electronic,12 digits cap		827.40		
8	6	pc	CLEARBOOK,20 transparent pockets, for A4 size		292.32		
9	16	pc	CLEARBOOK,20 transparent pockets, for Legal size		830.40		
10	90	pc	CORRECTION TAPE, disposable, usable, length: 6m min		2,160.00		
11	29	tube	CUTTER BLADE, for heavy Duty, 10pcs/tube		417.60		
12	20	pc	CUTTER KNIFE, for general purpose		720.00		
13	10	can	DISINFECTANT SPRAY, aerosol type, 400-550 grams		1,506.00		
14	1	unit	DIGITAL VOICE RECORDER,Memory:4GB		8,351.34		
15	3	unit	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0		10,080.00		
16	50	box	FASTENER, METAL, 70mm between prongs		5,130.00		
17	21	pc	FLASH DRIVE, 16GB capacity		7,131.60		
18	10	box	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm), 100pcs/pack		11,677.00		
19	31	can	FURNITURE CLEANER, aerosol type, 300mL min per can		3,314.52		
20	33	jar	GLUE, all purpose, gross weight:200 grams min		1,999.80		
21	1	book	HANDBOOK (RA 9184), 8th edition		60.00		
22	57	can	INSECTICIDE, aerosol type, net content: 600ml min		9,723.06		
23	81	pc	MARKER, PERMANENT, bullet type, black		957.42		
24	50	pc	MARKER, PERMANENT, bullet type, blue		591.00		
25	71	pc	MARKER, whiteboard, bullet type, black		1,056.48		
26	94	pc	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves		1,466.40		
27	78	box	PAPER CLIP, vinyl/plastic coat, length: 33mm min		655.20		
28	20	box	PAPER CLIP, vinyl/plastic coat, length: 50mm min		360.00		
29	3	unit	PAPER TRIMMER/CUTTING MACHINE,max paper size:B4		29,700.00		

Item No.	Qty	Unit	Item	Brand and Model	ABC	Unit Cost	Total Cost
30	400	ream	PAPER, MULTICOPY, A4, 80 gsm, size: 210mm x 297mm		87,840.00		
31	400	ream	PAPER, MULTICOPY, LEGAL, 80gsm, size: 216mm x 330mm		96,240.00		
32	7	pc	PENCIL,SHARPENER,manuai;la,single cutter head		1,736.28		
33	78	box	PENCIL, lead, w/ eraser, wood cased, hardness: HB, 12pcs/box		2,059.20		
34	2	pc	PHILIPPINE NATIONAL FLAG,100% polyester size!		782.40		
35	41	book	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min		3,554.70		
36	15	box	RUBBER BAND, 70mm min lay flat length (#18)		2,016.00		
37	13	pc	STAMP PAD,FELT,bed dimension:60mm x 100mm min		468.00		
38	11	pc	STAPLE REMOVER,PLIER TYPE		316.80		
39	266	box	STAPLE WIRE, STANDARD, (26/6)		6,543.60		
40	17	pc	STAPLER, STANDARD TYPE, load cap: 200 staples min		1,734.00		
41	10	pc	TAPE DISPENSER,TABLE TOP,for 24mm width tape		720.00		
42	100	pack	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12pcs/pack		12,000.00		
43	52	roll	TRASHBAG, Plastic, transparent, XXL, 10pcs/pack		7,488.00		
44	1	roll	TWINE, plastic, one (1) kilo per roll		72.00		
45	7	pc	WASTEBASKET, non-rigid plastic		252.00		
			xxxxxxxxxx		418,236.34		

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and commit to comply with the technical specifications.

_____ _____ _____
Name of Company/Supplier Signature over Printed Name Date

PhilGEPS Registration No: _____

Remarks: _____

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