



REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 458

Name of Business : _____

DATE: MAY 12 2022

Address: _____

P.R. NO. : 2022-05-517

Email address: _____ Telephone No. _____

ABC: Php. 125, 150.00

The Benguet State University through its Bids and Awards Committee will undertake JP - SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
- The item/s shall be procured by: a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
Chairperson, BAC (Goods & Services)

College/Dept./Office: Administrative Services Division / Data Protection Office

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
			<u>PRINTING & BINDING</u>					
1	1000	pcs	DATA PRIVACY NOTICE MANUAL: FULL COLOR COVER; 2 Colors inside pages; 20 pages including cover;saddle stitch;book #80; UV laminated color			51,400.00		
2	1000	pcs	DATA PRIVACY POLICY MANUAL: FULL COLOR COVER; 2 Colors inside pages; 44 pages including cover;saddle stitch;book #80; UV laminated color			73,750.00		
TOTAL								
XXXXXXXXXXXX								

Counter offers:
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date

* Not a ground for disqualification for failure to indicate but required as a condition for award.