



Republic of the Philippines
Benguet State University
La Trinidad, 2601 Benguet



Bids and Awards Committee (Goods)

August 14, 2023

THE MANAGER

Dear Sir/Ma'am:

As a result of two-failure bidding, the University is in the process of securing quotations for the Project: **Supply and Delivery of Various Office Equipment and IT Supplies** for Benguet State University- La Trinidad Campus. The details of the project are attached in the Invitation to Submit Quotations.

Should you be interested, please submit your quotation **on or before August 22, 2023 10:00 am**, at the Procurement Management Office (PMO), 1st Floor Administration Building, BSU, La Trinidad, Benguet.

Thank you.

Very truly yours,

REYNANTE B. BASCO
Chairperson, BAC (Goods)

By:


BRYAN C. BANGNAN
Chairperson, BAC (Goods)

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bid _____

Authorized Signature _____



INVITATION TO SUBMIT QUOTATION

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement- Two Failed Biddings for the Project:

Request for Quotation (RFQ) Number	Item	Project	Approved Budget	Source of Fund
2023- 979	G.	1 lot Supply and Delivery of 8 units DSLR Camera/ Video Camera (Brand - new)	195,000.00	GAA-150,000.00 IGI-45,000.00
	I.	1 lot Supply and Delivery of 1-unit Interactive Whiteboard (Brand - new)	180,000.00	IGI
	J.	1 lot Supply and Delivery of 15 units Kiosk Library Tablet (Brand - new)	300,000.00	IGI
	K.	1 lot Supply and Delivery of various brand - new items of IT Peripherals	61,257.18	IGI-49257.18 GAA-12,000.00

REQUIREMENTS:

ENVELOPE A

A. LEGAL DOCUMENTS

1. Valid PhilGeps Registration - Platinum Membership or Business Permit
2. Notarized Omnibus Sworn Statement

B. FINANCIAL DOCUMENTS

3. Latest Business and Income Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); and
4. Computation of Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation

ENVELOPE B

1. Request for Quotations- Indicate brand & model of the offer
2. Detailed Descriptions/ Brochures of the items- Optional (Highly encourage)
3. Other supporting documents (e.g. accreditations, exclusive distributorship and others)

SCHEDULE:

A. Issuance of Request of Quotation:

Interested bidders can get a copy of the Quotation documents **August 14, 2023** during office hours at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet or maybe downloaded from the PhilGeps.gov.ph.

B. Deadline for Submission and Opening of Quotations

Submission of Quotations along with eligibility and technical documents is on before **August 22, 2023 at 2:00 PM** at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet. Submission may be submitted manually, or through email at procurement@bsu.edu.ph.

The **Opening of Quotations** will be on **August 22, 2023, 2:01 PM** at the Benguet State University (BSU), Administration and Finance Conference Room, 2nd Floor, Administration Building, Benguet State University, La Trinidad, Benguet.

TERMS AND CONDITIONS:

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) Price Quotation must be valid for a period of thirty (30) calendar days from the date of submission;
- c) Award of contract shall be made to the quotation which complies with the technical specification/ requirement and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) The items shall be delivered within thirty-five (30) days from receipt of purchase order.
- f) Liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of the contract exceeded ten percent (10%) of the total contract price, without prejudice to other courses of action and remedies open to it.

For further information or clarification, please refer to:

The BAC Secretariat

Benguet State University-La Trinidad Campus

Tel. No. (074) 661-1839

Email: procurement@bsu.edu.ph

REYNANTE B. BASCO

Chairperson

Bids and Awards Committee (Goods)

By:


BRYAN C. BANGHAN

Vice Chairperson

Bids and Awards Committee (Goods)

**PRICE QUOTATION AND DELIVERY SCHEDULE
REQUEST FOR QUOTATION NO. _____**

Item no.	Qty	Unit	Item Description	Brand and Model	ABC	Unit Cost	Total Cost	Delivery Period
G.		lot	Supply and Delivery of 4 units DSLR Camera/ Video Camera (Brand - new)	1	195,000.00			
Breakdown:								
73	1	unit	DSLR Camera with 15-85mm kit and accessories with the minimum specifications: 18MP; full HD video resolution; CMOS sensor type; max shutter speed at least 1/8000s; with 128Gb SD card, Bag, tripod, mini HDMI to HDMI cable		50,000.00			
74	1	unit	DSLR Camera with 15-85mm kit and accessories with the minimum specifications: 18MP; full HD video resolution; CMOS sensor type; max shutter speed at least 1/8000s; with 128Gb SD card, Bag, tripod, mini HDMI to HDMI cable		50,000.00			
75	1	unit	DSLR Camera with 18-55mm kit and accessories with the minimum specifications: 24.2MP; full HD video resolution; CMOS sensor type; max shutter speed at least 1/4000s; with 128Gb SD card, Bag, tripod, mini HDMI to HDMI cable		45,000.00			
76	1	unit	Video Camera Camcorder and accessories with these minimum requirements: full HD video; 26mp still cam; at least 24x optical zoom; 5.1 zoom mic; card single slot: SD/SDHC/SDXC bag, battery, battery charger, tripod		50,000.00			
I.		lot	1 lot Supply and Delivery of 1-unit Interactive Whiteboard (Brand - new)	1	180,000.00			
79	1	unit	Interactive Whiteboard, 75"Internal Speakers10W (x2), on screen display picture, screen, audio, time, advanced options, operating System Android 9.0 or higher; CPU Quad-core:1.5GHz; Memory2GB DDR4; Storage16GB; (eMMC)Media Player System Android Contrast Ratio1,200:1Viewing Angles178° horizontal, 178° vertical Display Resolution3840 x 2160Colors1.07BViewable Area (in.)75Dynamic Contrast Ratio5,000:1Backlight Life (Hours)30,000Response Time (Typical GTG)8msLight SourceDLEDBrightness330 cd/m2Panel Surface Hard Coat - Anti-Glare, 1% Haze, 3H with anti-glare treatment Aspect Ratio16:9Screen Size75Operation Rating16/7Gross (kg)36.1Net (kg)27.3Net (lbs.)60.2Gross (lbs.)79.6RCA Audio In1SPDIF Audio Out1USB 2.01RS232 In1HDMI 2.0 In2Wi-Fi/Bluetooth Slot1Ethernet LAN (RJ45); ACCESSORIES : Remote control with batteries, Quick Start Guide, Power cable, HDMI Cable, Wall Mount Screws and RS232 cable; warranty on parts, labor and backlight.					
J.		lot	1 lot Supply and Delivery of 15 units Kiosk Library Tablet (Brand - new)	1	300,000.00			
80		Kiosk Library Tablet	Kiosk Library Tablet with these minimum specifications: processor: At least Qualcomm Snapdragon; Display size of 10.4" or higher; RAM: 6GB OR higher; ROM: 128GB or Higher; OS: Android 11 or higher; Camera: Rear 8MP + Front 4MP or Higher; Connectivity: Wi-Fi, Bluetooth; Battery: 7000mAh or higher Accessories: Charger & Tablet Kiosk anti-theft holder (anti-theft holder stand/wall mount; anti-theft lock; fits to 10"to 12" tablet; material: Metal)					
K.		lot	1 lot Supply and Delivery of various brand - new items of IT Peripherals	1	61,257.18			
Breakdown:								
81	1	unit	3000watts, 220v input, 4 universal sockets, 3000va max capacity, servo motor with carbon brush		3,500.00			
82	5	pc	USB Hub, 5 ports, 1.5 m sub-3.0		4,000.00			
83	2	set	wireless keyboard and mouse		5,000.00			

Item no.	Qty	Unit	Item Description	Brand and Model	ABC	Unit Cost	Total Cost	Delivery Period
84	8	pc	Speaker System with Subwoofer, 3.5mm input, with aux input and headphone jack		10,002.32			
85	9	pc	Wireless Presenter, remote with Laser pointer, up to 50-foot (15 meter) range, red laser pointer, wireless mini receiver, 10m wireless range, 2.4 GHz connection		18,000.00			
86	1	pc	External Hard Drive, 1tb storage, 2.5" size		3,000.00			
87	3	pc	VGA to HDMI Adapter Converter Output, 1080p HD Video Cable		1,550.00			
88	4	pc	HDMI Cable, 5meters. Male to Male Cable		3,604.86			
89	1	pc	HDMI Cable, 5Meters. Male to Male Cable		600			
90	5	pc	HDMI Cable, 5Meters. Male to Male Cable:		10,000.00			
91	1	pc	CAT6 Cable, 35 Meters long, both ends terminated with RJ45		2,000.00			
			xxxx					
GRAND TOTAL					736,257.18			

Counter Offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer

Signature over Printer Name

Date