



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet  
www.bsu.edu.ph

Telifax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 912

Name of Business : \_\_\_\_\_

DATE: AUG 16 2022

Address: \_\_\_\_\_

P.R. NO. : 2022-08-871

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 100,000.00

The Benguet State University through its Bids and Awards Committee will undertake NP-RUP  
for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 30 calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 30 calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
7. The item/s shall be procured by:    a) line item;  b) lot;    c) sub-lot
8. Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_;  
(If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
9. \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: ORP

| Item No.     | Qty | Unit | Item   | Technical Specifications (Brand and Model) |       | ABC        | Unit Cost | Total Cost |
|--------------|-----|------|--|--|-------|------------|-----------|------------|
|              |     |      |  | COMPLY                                     | OFFER |            |           |            |
|              |     | lot  | Photocopy of 2021 Agency In-House Review Proceedings (colored, long bond paper,) (hardbounding (with letterings & labels on the cover) |  |       | 100,000.00 |           |            |
| 1            | 10  |      | Social AANR: Completed and Ongoing: 249 pages (90 pages with colored figures & tables)   |  |       |            |           |            |
| 2            | 12  |      | S&T AANR: Completed: 504 pages (213 pages with colored figures & tables; Ongoing: 315 pages (105 pages with colored figures & tables)  |  |       |            |           |            |
| 3            | 5   |      | Development & FIEET category: Completed & Ongoing: 248 pages (99 pages with colored figures and or tables)                             |  |       |            |           |            |
| 4            | 10  |      | Education research: Completed & Ongoing: 379 pages (36 pages with colored figures & tables)  |  |       |            |           |            |
| 5            | 8   |      | Social Non-AANR Completed & Ongoing : 243 pages (63 pages with colored figures & tables)   |  |       |            |           |            |
| <b>TOTAL</b> |     |      |  |  |       |            |           |            |
| XXXXXXXXXXXX |     |      |  |  |       |            |           |            |

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date

\* Not a ground for disqualification for failure to indicate but required as a condition for award.