



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet  
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: _____	QUOTATION NO. 908
Name of Business : _____	DATE: August 2, 2023
Address: _____	P.R. NO. : 2023-06-870; 2023-06-747; 2023-06-862; 2023-06-828
Email address: _____ Telephone No. _____	ABC: Php. 230,500.00
	FUND SOURCE: IGI

The Benguet State University through its Bids and Awards Committee will undertake NP-Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Aug. 8, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by:        a) line item;        b) lot;        c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: **CHET; UBA; CIS; HORTI**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
<b>Sub.lot A. Office Semi-expendable Equipment</b>								
1	22	pcs	<b>Tiffany Chair</b> - metal with removable cushion set, color: gold			₱ 45,000.00		
2	1	set	<b>Sofa Set</b> - 5-6 seater and 2 pcs. single seater, finish: fabric , color: cream - with throw pillow and center glass table			₱ 35,000.00		
3	1	unit	<b>Swivel Chair</b> - with gas lift - breathable mesh fabric, sponge cushion, with soft headrest, with waist protector retractable footrest, color: black			₱ 4,500.00		

4	8	unit	<b>Tecaher's Table</b> - dimension atleast: 46" W x 22.4" D x 28.4" H - with 4 drawers (with lock) , color: cherry, material: MDF laminated wood				P 28,000.00		
5	60	pcs	<b>Monoblock Chairs</b> - with armrest and writing board, color: brown				P 108,000.00		
			<b>Sub. Total</b>				P 220,500.00		
<b>Sub.lot B. Kitchen Appliances</b>									
1	1	unit	<b>Microwave Oven</b> - supply: 220V-60hZ; input 1500W - frequency: 2450mm MHz: 52cm width, 36cm dept, 32 cm height				P 10,000.00		
			<b>TOTAL</b>				<b>230,500.00</b>		
			XXXXXXXXXXXX						

Counter offers:

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

RFQ 908  
