



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet

www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 810
 Name of Business : _____ DATE: JUL 03 2024
 Address: _____ P.R. NO.: 2024-06-1100/2024-06-1101
 Email address: _____ Telephone No. _____ ABC: Php. 57,800.00
 FUND SOURCE: BENGUET STATE UNIVERSITY

The Benguet State University through its Bids and Awards Committee will undertake **Negotiated Procurement-Small Value Procurement** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of July 16, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: x a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____


SAMUEL S. POLIDEN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: FSRIC

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	2	pc	Food Tray, Plastic, Large, Size:L45cmXW35cm			600.00		
2	2	set	Spoon, Stainless Steel, 12pcs/set			100.00		
3	2	set	Fork, Stainless Steel, 12pcs/set			100.00		
4	2	set	Teaspoon, Stainless Steel, 12pcs/set			100.00		
5	12	pc	Coffee Mugs, Ceramic, Plain Color, Coffee Mugs / Tea CupsSize: L 10cm x W 8cm H 9cm, 11oz capacity, Medium Handle			600.00		
6	12	pc	Water Glass, Highball Tall Clear Cup Tumblers Dishwasher Safe, 12oz capacity, Color-Clear/Transparent			540.00		
7	1	unit	Dish Rack Cabinet, Length: 51cmxWidth: 33cmxHeight: 60cm, Plastic, with top storage, 2 palstic swing door			1,100.00		
8	12	pc	Plate, Round, Melamine, White, Diameter- 8inch,Color White			660.00		
9	2	pc	Chef's Knife, Stainless Steel, L29cmxW3.8cm, Black Plastic handle			700.00		
10	2	pc	Chopping Board, Polopropylene, L40cmxW28cm, Thickness 1cm, color white			1,000.00		

11	2	set	Measuring Cup, and Spoon, Plastic, For Dry Ingredients, Plastic, Stainless Steel Handle Material: stainless steel+PP Measuring cup 1cup 236ml /17*9*4.5cm 1/2cup 118ml / 15*7.2*3.7cm 1/3cup 78ml/14.2*6.2*3.2cm 1/4cup 59ml/13.5*5.5*3cm Measuring spoons 1tbsp 15ml /12*4.2*1.6cm 1/2tbsp 7.5ml/11.1*3.3*1.5cm 1tsp 5ml/10.6*2.9*1.3cm 1/2tsp 2.5ml/10*2.3*1cm			440.00		
12	2	pc	Salad Spinner, Plastic, Material: PP —Size: L22.5cm x H15.5cm, Diameter 22.5cm			460.00		
13	2	set	Spatula, Non Stick Silicon, Heat Resistant Silicon Spatula Set of 8 - One Piece Seamless Design - Non Stick Rubber Spatulas & Mini Kitchen Scraper Flexible for Non-stick Cookware - Easy Baking, Cooking, Scraping & Mixing, Color Black			3,200.00		
14	2	unit	Stove, Single burner Size: L 55cmX W 29cm X H12.5cm Material: stainless steel, cast iron, Fuel type: liquefied gas/natural gas, Switch: one-key automatic ignition			2,500.00		
15	2	unit	Weighing Scale, Digital, rechargeable /battery - dual, 1kg capacity			4,000.00		
16	1	unit	Weighing Scale, Digital, rechargeable /battery - dual, 25kg capacity			8,000.00		
17	4	piece	Stainless Stock Pot with cover, 20L capacity			8,000.00		
18	5	piece	Stainless Basin, Diameter (40.64cm), Thickness (0.5mm)			12,500.00		
19	2	piece	Collander, Stainless Steel, Diameter 28cm			2,000.00		
20	24	piece	Wine Glass, Red Wine, Material: Lead-free glass Color: Clear Top: 6.2cm Height: 21cm Capacity: 360ml			7,200.00		
21	20	piece	Water Galloon, with Lid, 20L			4,000.00		
			XXXXXXXXXX			57,800.00		

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

RFQ 840