



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/
Agency: _____

QUOTATION NO. 824

Name of Business : _____

DATE: JUL 20 2022

Address: _____

P.R. NO. : 2022-05-625

Email address: _____ Telephone No. _____

ABC: Php. 101,500.00

The Benguet State University through its Bids and Awards Committee will undertake HP-SVP
for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 3 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is 3 calendar days upon receipt of RFQ.
- The item/s shall be procured by: **Sub-lot**
- Business Permit Number : _____, date of issue: _____, place of issue: _____,
(If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
Chairperson, BAC (Goods & Services)
7-20-22

College/ Dept./
Office: **CASHIERING OFFICE**

| Item No. | Qty | Unit | Item | Technical Specifications (Brand and Model) | | ABC | Unit Cost | Total Cost |
|------------|-----|------|--|--|---------------|-----------|-----------|------------|
| | | | | COMPLY | COUNTER OFFER | | | |
| 1 | 1 | LOT | Genuine Inks for HP of Cashiering - PR 2022-05-625 | | | 98,500.00 | | |
| BREAKDOWN: | | | | | | | | |
| | 4 | pc | HP Laserjet Toner Cartridge 83A,CF283A | | | | | |
| | 10 | pc | HP Laserjet Toner Cartridge 79A,CF279A | | | | | |
| | 10 | pc | HP Laserjet Toner Cartridge 17A,CF217A | | | | | |
| | 1 | pc | HP Laserjet Toner Cartridge 19A,CF219A | | | | | |
| 2 | 10 | pc | Ribbon , Epson RN S015632 FOR LX-310 | | | 1,000.00 | | |
| 3 | 2 | sets | HP (GT 53, GT52 CYAN, GT 52MAGENTA, GT 52 YELLOW) | | | 2,000.00 | | |

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date

* Not a ground for disqualification for failure to indicate but required as a condition for award.