



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph
 Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 71

Name of Business : _____

DATE: FEB 17 2024

Address: _____

P.R. NO. : 2024-02-153

Email address: _____ Telephone No. _____

ABC: Php. 120,000.00

FUND SOURCE: GAA BPR # 2024-02-125

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within _____ calendar days. Feb 28-29
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Feb. 16, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Foods & Services)

College/Dept./Office: Compensation, Benefits & Other Obligations (CBOO) Office

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
			TOTAL			120,000.00		
	1	LOT	<u>Delivery of Meals and Snacks with Unlimited Coffee for the Learning & Development Seminar with the title "Sweldo, Benepisyo, at Obligasyon Mo: Alamin Mo" on February 28-29, 2024 at BSU College of Teacher Education Function Hall</u>					
			<u>Day 1 - February 28, 2024</u>					
	200	pax	<u>AM SNACKS: Suman with mineral Water with dispenser</u>					
	200	pax	<u>LUNCH: MAIN COURSE: Lechon Kawali, Chop Suey, Rice DESSERT: Fresh Watermelon and Papaya Cuts BEVERAGE: Mineral Water with dispenser</u>					
	200	pax	<u>PM SNACKS: Siopao with mineral Water w/ dispenser</u>					
			<u>Day 2 - February 29, 2024</u>					
	200	pax	<u>AM SNACKS: Special Biko with Latik and Drinking Water</u>					
	200	pax	<u>LUNCH: MAIN COURSE: Fried Fish, Pinakbet, Rice DESSERT: Banana BEVERAGE: Drinking Water</u>					
	200	pax	<u>PM SNACKS: Ham with Egg, Lettuce Sandwich with mineral Water w/ dispenser</u>					
			XXXXXXXXXX					

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name _____

Date and Time of Receipt of RFQ _____

* Not a ground for disqualification for failure to indicate but required as a condition for award.