



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 691
 Name of Business : _____ DATE: JUN 09 2023
 Address: _____ P.R. NO. : 2023-06-730
 Email address: _____ Telephone No. _____ ABC: Php. 57,800.00
 FUND SOURCE: 161

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP
 for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of June 21, 2023 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: 1 a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 (If renewal of Business Permit is still on process, please indicate OR No. _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Offic BAKERY PROJECT

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
10	7	ream	Glassine paper 24 x 37			8,400.00		
11	12	case	Paper cup 8oz plain 1000 PCS			18,000.00		
12	5	case	Price label tape, 100 meter case			12,500.00		
13	130	pieces	Cake box 12 x 16 w/o window			3,900.00		
14	10	case	S 16 round microwavable clear plastic w/ lid 500ml			15,000.00		
TOTAL						57,800.00		
XXXXXXXXXX								

Counter offers:
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.