



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph
 Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____
 Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

QUOTATION NO. 684
 DATE: JUN 07 2023
 P.R. NO. : 2023-05-682
 ABC: Php. 57,600.00
 FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of June 19, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 _____, (If renewal of Business Permit is still on process, please indicate OR No: _____
 date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: Canteen

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	2	sets	3pcs Glass Containers with Spoon and Tray Overall Size: approx. 29x9x12cm / 11.42x3.54x4.72 inch Single Jar Diameter: approx. 8cm / 3.15 inch Single Jar Height: approx. 8.5cm / 3.34 inch			1,600.00		
2	1	set	Mop Bucket Squeezer, 36L, yellow, with rotating wheels			1,500.00		
3	1	unit	Table Top Water Dispenser, electric, hot and cold, black, 220V			4,500.00		
4	100	pcs	Soup Bowl, white, ceramic, 4" deep, L:10cm, W:10cm, H:5cm			7,000.00		
5	100	pcs	Wine Glass, 160ml, 61.5*62*140mm			15,000.00		
6	100	pcs	Tall Glass, clear, H:165mm Top: 60mm Bottom: 51mm Cap.: 275ml Weight: 310+12g			10,000.00		
7	100	pcs	Teaspoons, stainless, thick			3,000.00		
8	100	pcs	Cup with Underliner, ceramic, white Cup Diameter: 8.6cm Cup Height: 6.6cm Cup Capacity: 220ml Saucer Diameter: 15.5cm Saucer Height: 2cm			15,000.00		
TOTAL						57,600.00		
XXXXXXXXXXXX								

Counter offers:
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.