



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet  
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/Corporation/Cooperative/Agency: \_\_\_\_\_

QUOTATION NO.: 670

Name of Business : \_\_\_\_\_

DATE: JUN 07 2023

Address: \_\_\_\_\_

P.R. NO. : 2023-02-272

Email address: \_\_\_\_\_

Telephone No. \_\_\_\_\_

ABC: Php. 121,500.00

FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake NP-Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of June 13, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by:  a) line item;  b) lot;  c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: GAD OFFICE

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
<b>Sub-lot E: Supplies and delivery of Child-Minding Station</b>								
1	4	Pc	Kinder table set (Plastic Table, 2 Plastic Chairs): Table-27.5 inchesX18.1 inches, Chair-10inchesX19inches; Recommended for ages 3 to 7 years; Materials: plastic parts, Great table and chair for online class or doing homework, Snack time, painting, Doodling, Building Blocks Activity; Sturdy, Lightweight			₱ 3,200.00		
2	4	Pc	Interlocking mats, Rubber, Class A: 1mx1mx12mm (1/2 inch)			₱ 3,200.00		
3	4	Unit	Daycare Storage Units/Plastic Cabinets/Drawers: 4 layers durabox (H- 85cm/ 34 inches) (W-40cm/15.7 inches)			₱ 8,000.00		
4	10	Pieces/ assorted	Assorted children's Books and Pictures: Bedtime Story Books/ Bible Story Books/ Sound and Music Books/ Animal Books/ Disney Story Books/ Coloring Activity Books Set/ Words Picture and Educational Books/ Diary of Wimpy Kid Books/ Fairy Tales and Folk Tales Books/ Children's Learning Books Curriculum Books/ Kids Board Books/ Alphabet Books/ Numerical Books/ Toys Books			₱ 3,000.00		

5	4	Set	Drawing Materials: -Paper(Type:Drawing book, Size; 11x8.5inches, 20pages, Cover Material:Paper)(12pcs) -Crayons(Crayon Set: 24 Crayons, Double Wrapped & Durable, Safe and Nontoxic)(3 packs) -Nontoxic markers(12 pcs Color Gel Pens Set Neutral Pen Marker for Writing Marking Drawing Painting Coloring Books Color: Assorted)(3 packs) -Thick pen:Colour Pen, Sold per pack (one pouch 12 pcs color pen), Snap-fit cap prevents tip from drying out, Size: approx. 12.5cm, Color: Assorted)(12 pacs)			₱ 2,000.00		
6	4	Unit	Interlocking Blocks: Educational big and small block set in container; Easy storage; Educational big (Blocks in Large Bucket) and small block (Blocks in bag) set in container; Easy storage; Colorful; Material: Plastic, ABS; Construction Toy, DIY Toy, Educational Toy, building block desk sets			₱ 2,000.00		
7	1	Set	Tools: -Scissors (8 1/4 inches) -Hole puncher (5.5 mm and 7 cm/ Double hole puncher with measurement) -Tape dispenser (Big, 19,5 cm X 9.5 cm)			₱ 600.00		
8	11	Pcs	Assorted Toys for Toddlers: - Stacking blocks: Colorful, Material made of Wood, Cube blocks <i>in 2 packs</i> -Stuffed Toys(Assorted stuffed toys for girls) <i>in 2 packs</i> -Toy cars(Assorted toy cars fro boys) <i>2 packs</i> -Balls(Multicolor Toy Balls, 100 pcs) <i>2 packs</i> -Rocking chair(Beautiful design and colour, Non Toxic Plastic, Small size is easy to fit in compact, Suitable for <i>2 packs</i> indoor/outdoor, Quick and easy assembly) <i>1 piece</i> -Magnetic Drawing Pad(Magnetic Drawing Board, Material: Plastic, Color: Random, 1 x Magnetic Drawing Board 1 x Sketch Pen) <i>2 packs</i>			₱ 3,000.00		
			XXXXXXXXXX					
			TOTAL			₱ 25,000.00		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

RFQ 670