



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet  
www.bsu.edu.ph  
Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 032  
 Name of Business : \_\_\_\_\_ DATE: MAY 30 2023  
 Address: \_\_\_\_\_ P.R. NO.: 2023-01-92, 2023-02-249, 2023-02-159  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 146,000.00  
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake **NP-SVP** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within **45** calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of **30** calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of June 6, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: \_\_\_\_\_ a) line item; \_\_\_\_\_ / \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR  
 No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
Chairperson, BAC (Goods & Services)

College/Dept./Offi **CHET, CSS, CNAS**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
<b>Supply, delivery and fabrication of Various Furniture</b>								
1	10	unit	Teachers' table, wooden table (varnished), double pedestal, W-27" L-25" H-30, Please see attached plans & specs, <u>Gmelina wood</u>			100,000.00		
2	1	unit	Wooden Filing Cabinet with sliding glass door, H-81"x W:12" x L: 84"; Please see attached sketch with specifications, <u>marine plywood</u>			14,000.00		
3	2	unit	Office Table, with glass top; atleast 4 drawers; 136.5 cm x 76.5 cm; Please see attached sketch with specifications, <u>imported pine wood</u>			32,000.00		
<b>TOTAL</b>						<b>146,000.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

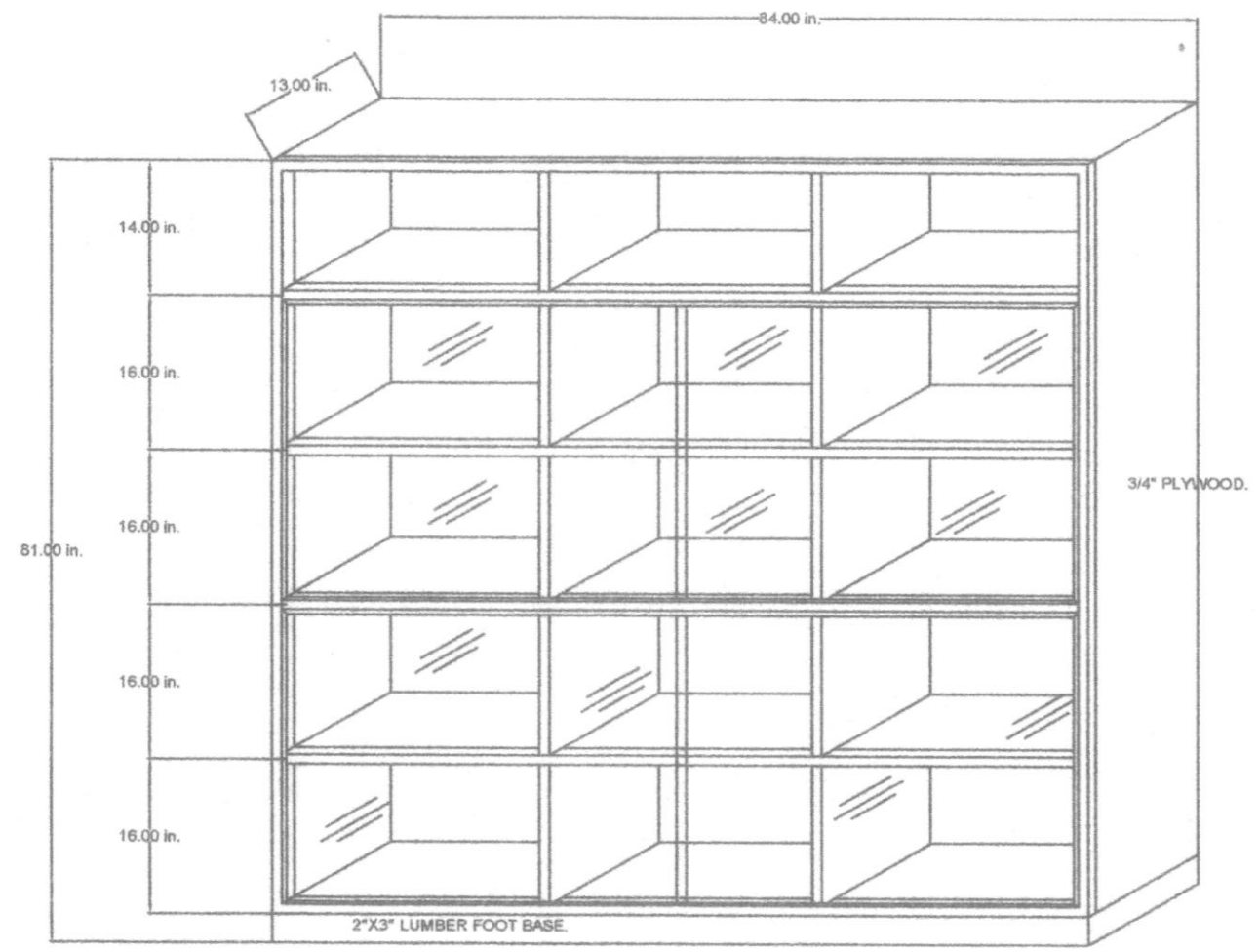
\* Not a ground for disqualification for failure to indicate but required as a condition for award.

TEACHERS TABLE SAMPLE



# WOODEN FILING CABINET W/ SLIDING GLASS DOOR

MATERIAL: MARINE PLYWOOD



1-UNIT WOODEN CABINET W/ 1/4" CLEAR GLASS SLIDING DOOR.



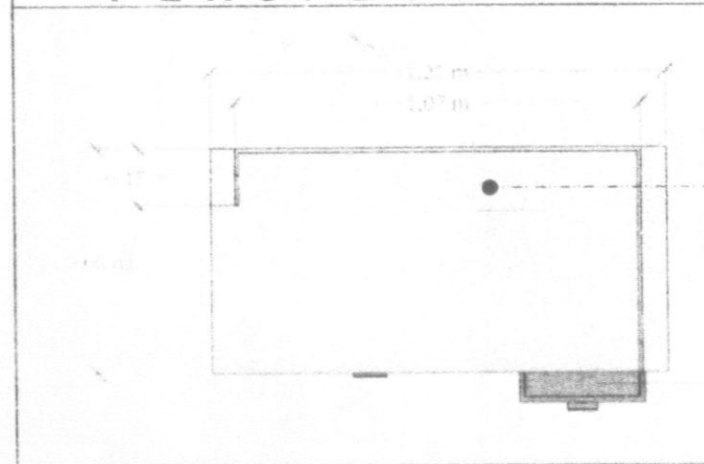
4.5mm Cast  
Type Clear  
Acrylic Barrier

3/4" Plyboard

1/2" Plyboard

2"x 2" Lumber

PERSPECTIVE



4.5mm Cast  
Type Clear  
Acrylic

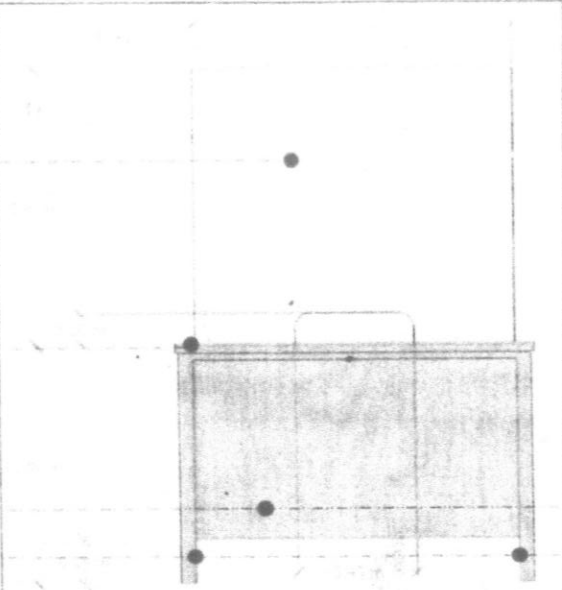
Glass Top

3/4" Plyboard

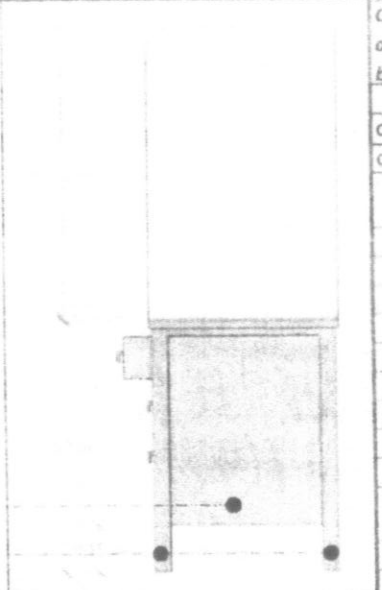
1/2" Plyboard

2"x 2" Lumber

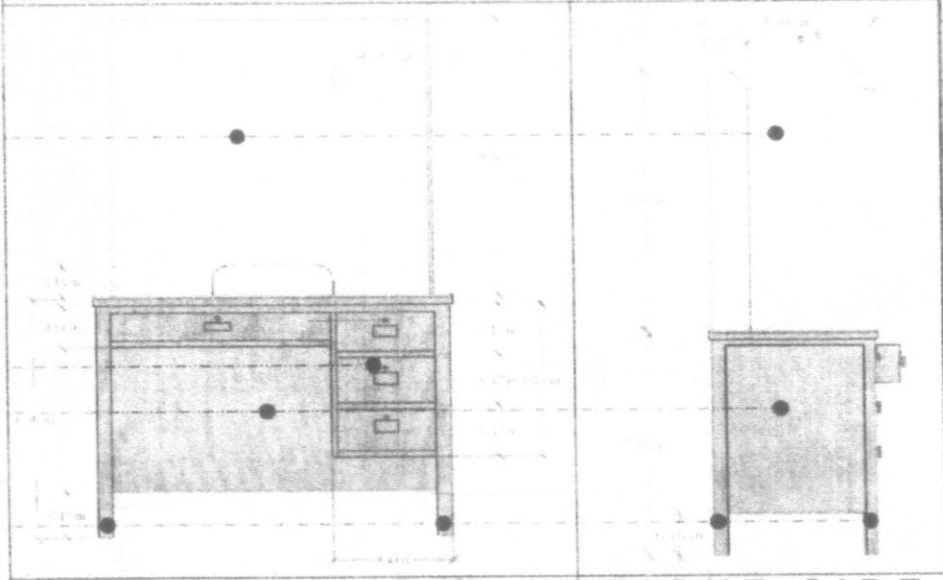
TOP VIEW



FRONT VIEW



LEFT SIDE



REAR VIEW

RIGHT SIDE

Computer Office Table wood  
drawer locks, with glass top, w  
barrier

ASSESSMENT OF MATERIALS

COMPUTER OFFICE TABLE

QTY	UNIT	DESCRIPTION
3	pcs.	1" x 1" x 12' Lum Moulding
3	pcs.	2" x 2" x 12' Lum
1	pc.	2" x 2" x 8' Lumb
1	pc.	3/4" x 4" x 8' Ply
1	pc.	1/2" x 4" x 8' Pl
4	pcs.	4" Cabinet Pull
2	pcs.	Drawer Lock
1	lit.	Sanding Sealer
2	lit.	Polyurethane V
1	pc.	3" Paint Brush
1	m	#100 Floor Sand Paper
1/2	kg.	2" Finishing Na
1/4	kg.	1 1/2" Finishin
Sub-tot		

TOP GLASS AND ACRYLIC BARRIER

1	pc.	1/4" x 2" x 4' C Table Top Glass
1	unit	4.5mm Cast Ty Acrylic (L-shap

SUMMARY

ITEM	DESCRIPTION	MATERIAL COST
I.	TABLE	5,229.00
II.	TOP GLASS	500.00
III.	BARRIER	3,037.20
TOTAL C		

HAZELINE N. TIBANGAY  
UNIVERSITY ARCHITECT

COMPUTER-OFFICE TABLE WITH ACRYLIC BARRIER  
KORR, La Trinidad, Benguet  
PROJECT LOCATION



BENGUET STATE UNIVERSITY  
LA TRINIDAD, BENGUET  
OWNER

ALLAN C. SACPA  
VP-ADMINISTRATION AND FINANCE  
END USER

FELIPE SALAING COMILA  
PRESIDENT

LIC No. 028540 VALIDITY ISSUED 1  
PRC LIC No. PTR No. VALIDITY ISSUED

CAO BY: EVIS-DECEMBER 2021