



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/Corporation/Cooperative/Agency: _____ QUOTATION NO.: 60
 Name of Business: _____ DATE: FEB 01 2024
 Address: _____ P.R. NO.: 2024-01-113
 Email address: _____ Telephone No. _____ ABC: Php. 67,500.00
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake NP-Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within _____ calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Feb. 5, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; b) lot; _____ c) sub-lot
- Business Permit Number: _____, date of issue: _____, place of issue: _____, date of OR: _____ (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR: _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: OQAA

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
			<u>Meals & Snack</u>					
	1	lot	Seminar/Workshop/Training for 50 pax good for 3 days: inclusive of meals (snacks (AM and PM) and lunch - February 14-16, 2024				67,500.00	
			DAY 1 -Feb. 14, 2024					
	50	pax	AM SNACKS - palabok with bread					
	50	pax	LUNCH :					
			SOUP : Cream of Fresh Broccoli					
			MAIN COURSE : Lechon Kawali, Pinakbet, Fish filet, rice					
			DESSERT : Fresh Fruit Cuts/ buko pandan					
			BEVERAGE : One (1) Round of Juice/lemon grass tea/bottled water, Overflowing Coffee					
	50	pax	PM SNACKS - ginataang mais					
			DAY 2 -Feb. 15, 2024					
	50	pax	AM SNACKS - carbonara with bread					
	50	pax	LUNCH :					
			SOUP : Cream of Mushroom Soup					
			MAIN COURSE : Fish sinigang w/ vegetables, fried chicken, beef steak, rice					
			DESSERT : Fresh Fruit Cuts/ buko pandan					
			BEVERAGE : One (1) Round of Juice/lemon grass tea/bottled water, Overflowing Coffee					
	50	pax	PM SNACKS - Ginataang monggo/lelot balatong					
			DAY 3 -Feb. 16, 2024					
	50	pax	AM SNACKS - pancit (canton, bihon or malabon) with bread					
	50	pax	LUNCH :					
			SOUP : Crab and com Soup					
			MAIN COURSE : Chicken inasal, fried fish, chopsuey, bicol express, rice					
			DESSERT : Fresh Fruit Cuts/ buko pandan					
			BEVERAGE : One (1) Round of Juice/lemon grass tea/bottled water, Overflowing Coffee					
	50	pax	PM SNACKS - champorado					

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.