



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet  
www.bsu.edu.ph  
Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_  
Name of Business : \_\_\_\_\_  
Address: \_\_\_\_\_  
Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

QUOTATION NO. 474  
DATE: APR 29 2024  
P.R. NO. :2024-15; 2024-21; 2024-17  
ABC: Php. 117,580.00  
FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of May 6, 2024 **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by:    a) line item;    b) lot;    c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
(If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

  
**SAMUEL S. POLIDEN**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: **OVPAF; BIDEC; CVM**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	24	pcs	Monoblock Chair - plastic, w/o armrest, color: beige - minimum dimension atleast: seat width: 375 mm; seat depth: 330 mm; front legs distance: 355 mm; side legs distance right: 378 mm; back legs distance: 210 mm; back rest height: 779 mm; seat back height: 405 mm; seat height: 376 mm			14,580.00		
2	20	pcs	Monoblock Chair - w/ armrest and writing board, color: cream - minimum dimension atleast: 710mm; seat height: 380mm, seat depth: 403mm, seat width: 370mm, writing board height: 614mm, writing board depth: 617mm, writing board width: 250mm			33,000.00		
3	50	pcs	Monoblock Chair - w/ arm rest, color: beige - minimum dimension atleast: seat height: 380mm; seat depth: 390 mm; seatwidth: 440mm; writing board height: 620 mm; backrest height 775mm			70,000.00		
<b>TOTAL</b>						<b>117,580.00</b>		
XXXXXXXXXX								

Counter offers:  
Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022