



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet  
 www.bsu.edu.ph  
 Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_  
 Name of Business : \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

QUOTATION NO. 452  
 DATE: APR 25 2023  
 P.R. NO.: 2023-04-524  
 ABC: Php. 187,630.00  
 FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of May 2, 2023 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by:  a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_  
 date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **GARMENTS**

| Item No. | Qty  | Unit  | Item                                      | Technical Specifications (Brand and Model) |               | ABC               | Unit Cost | Total Cost |
|----------|------|-------|---|--|---------------|-------------------|-----------|------------|
|          |      |       |   | COMPLY                                     | COUNTER OFFER |                   |           |            |
| 21       | 4    | packs | Slider #5, silver, 500 pcs per pack       |  |               | 2,280.00          |           |            |
| 28       | 25   | cones | Thread-white, 3000 meters                 |  |               | 1,875.00          |           |            |
| 28       | 50   | cones | Thread- black, 3000 meters                |  |               | 3,750.00          |           |            |
| 28       | 10   | cones | Thread-light gray, 3000 meters            |  |               | 750.00            |           |            |
| 28       | 5    | cones | Thread- Violet, 3000 meters               |  |               | 375.00            |           |            |
| 28       | 5    | cones | Thread- maroon, 3000 meters               |  |               | 375.00            |           |            |
| 28       | 5    | cones | Thread- red, 3000 meters                  |  |               | 375.00            |           |            |
| 20       | 5    | gross | Buttons: nips, black, big                 |  |               | 1,750.00          |           |            |
| 29       | 5    | rolls | Tassel- red                               |  |               | 2,000.00          |           |            |
| 29       | 5    | rolls | Tassel- white                             |  |               | 2,000.00          |           |            |
| 23       | 3    | rolls | Zipper #5, black- 100 yards per roll      |  |               | 1,200.00          |           |            |
| 14       | 80   | yards | Cloth: star satin, black, width:60"       |  |               | 7,600.00          |           |            |
| 14       | 10   | yards | Cloth: star satin, maroon (CE), width:60" |  |               | 950.00            |           |            |
| 14       | 10   | yards | Cloth: star satin, gray (CVM), width:60"  |  |               | 950.00            |           |            |
| 2        | 1030 | yards | Cloth:Pongee, black, width:60"            |  |               | 41,200.00         |           |            |
| 2        | 10   | yards | Cloth:Pongee, maroon , width:60"          |  |               | 400.00            |           |            |
| 2        | 10   | yards | Cloth:Pongee, gray, width:60"             |  |               | 400.00            |           |            |
| 4        | 180  | yards | Cloth: Tetoron , White, width:50"         |  |               | 9,900.00          |           |            |
| 18       | 60   | yards | Cloth:Klopman- green width:60"            |  |               | 10,800.00         |           |            |
| 18       | 180  | yards | Cloth:Klopman- black width:60"            |  |               | 32,400.00         |           |            |
| 18       | 60   | yards | Cloth:Klopman- maroon width:60"           |  |               | 10,800.00         |           |            |
| 12       | 180  | yards | Cloth: Jenner, Bone white, width:60"      |  |               | 22,500.00         |           |            |
| 19       | 100  | yards | Cloth:Canvas cream                        |  |               | 15,000.00         |           |            |
| 15       | 120  | yards | Cloth:Armani navy blue, width:60"         |  |               | 18,000.00         |           |            |
|          |      |       | <b>TOTAL</b>                              |  |               | <b>187,630.00</b> |           |            |
|          |      |       | XXXXXXXXXX                                |  |               |                   |           |            |

Counter offers:  
 Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.