



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 400

Name of Business : _____

DATE: APR 18 2024

Address: _____

P.R. NO. : 2024-50

Email address: _____ Telephone No. _____

ABC: Php. 150,000.00

FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake MP- SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of April 29, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

SAMUEL S. POLIDEN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: CHET

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	3	unit	SUPPLY, DELIVERY, & INSTALLATION OF SEWING MACHINE Specifications: Single Needle straight Lockstitch sewing, fully automatic lubrication system, easy adjustable stitch length by feed dial, machine bed plate w/ screw hole for attachments, drop feed type and reverse feed by hand lever, table top bobbin wind, smooth and quiet running and easy maintenance; Accessories: 1 set presser feet accessory; magnetic seam guide (5pcs); 20 bottle all purpose oil; dressform small-medium DF 250; gooseneck lamp 10/30 led 220 V magnetic type; 3 sets 700 inner hexagon screw for edge machine, 500 sewing machine upper finger needle screw industrial sewing machine accessories (1.5mm x 1.6mm); rolled hem foot (1 set); high speed bobbin (1 box).			150,000.00		
TOTAL						150,000.00		
XXXXXXXXXX								

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.