




REQUEST FOR QUOTATION (RFQ) FOR LEASE OF VENUE
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 388
 Name of Business : _____ DATE: APR 17 2024
 Address: _____ P.R. NO. : 2024-04-709
 Email address: _____ Telephone No. _____ ABC: Php. 84,540-00
 FUND SOURCE: BT

The Benguet State University through its Bids and Awards Committee will undertake
NP- SVP for the activity/ies listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in th column provided below whether the offer fully complies with the specifications or counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of April 25, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; / b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 _____, (If renewal of Business Permit is still on process, please indicate OR
 No: _____, date of OR : _____ for the payment of renewal).
- *PhilGEPS Registration Number: _____


 SAMUEL N. POLDEN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: UNIVERSITY GUESTEL

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	4	pc.	Flap disc			640.00		
2	10	pc.	Barrel bolt- stainless (5" long)			900.00		
3	2	pc.	1"x1"x20" Square tube (1.5mm) thick			2,100.00		
4	10	pairs	Cylindrical hinges- stainless			1,700.00		
5	6	units	H2O Closet with complete tank fittings and accessories (toilet bowl)			79,200.00		
TOTAL						84,540.00		
XXXXXXXXXX								

Counter offers:
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* not a ground for disqualification for failure to indicate but required as a condition for award