



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet

www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 348

Name of Business : \_\_\_\_\_ DATE: APR 15 2024

Address: \_\_\_\_\_ P.R. NO. : 2024-03-432

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 535,500.00

FUND SOURCE: PTI

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of April 22, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by:  a) line item;  b) lot;  c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

  
**SAMUEL S. POLIDEN**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: **BSU FOOD PROCESSING CENTER**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER			
<b>Packaging Materials</b>								
1	6000	pcs	5 (2.5 + 2.5) inches X 8 inches COPP Printed Polybag Plastic Packaging, printed with white flowers; <i>see attached design</i>			18,000.00		
2	1000	pcs	Metal Lug Caps, 58mm diameter			10,000.00		
3	500	cases	M7101 Glass Jars, 12 oz, round, 58mm <i>24 pcs/case</i>			250,000.00		
4	350	cases	M7177 Glass Jars, 8 oz, round, 58mm <i>24 pcs/case</i>			157,500.00		

5	3000	pcs	Pet Jars [polyethylene terephthalate (P.E.T.)], 500g capacity, plain round/cylindrical body from shoulder to base w/o extra body designs, 68 mm Wide Mouth and 68mm base, 72 mm Neck Finish, 110.6 cm in height including cap, Clear pet bottle jars w/o blemishes, with 72mm <b>blue cover</b> with silver white induction liner, Packaging: 105 pcs per box			60,000.00		
6	2000	pcs	Pet Jars [polyethylene terephthalate (P.E.T.)], 500g capacity, plain round/cylindrical body from shoulder to base w/o extra body designs, 68 mm Wide Mouth and 68mm base, 72 mm Neck Finish, 110.6 cm in height including cap, Clear pet bottle jars w/o blemishes, with 72mm <b>red cover</b> with silver white induction liner, Packaging: 105 pcs per box			40,000.00		
			<b>TOTAL</b>			<b>535,500.00</b>		
			XXXXXXXXXXXX					

Counter offers:

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

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