



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 338

Name of Business : \_\_\_\_\_

DATE: **April 15, 2024**

Address: \_\_\_\_\_

P.R. NO. **2024-04-619**

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. **56,880.00**

FUND SOURCE: IGI-Gladiola

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP  
for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of April 30, 2024. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by:    a) line item;    v) b) lot;    c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

  
**SAMUEL S. POLIDEN**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: Celadola

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	2	pcs.	Curtain, Coth, Lace with Swag Valence design (L=72", W= 34")			2,800.00		
2	4	pcs.	Curtain, Cloth, with valence design, apple Green (L =78, W=29")			5,600.00		
3	6	pcs.	Jacquard Satin Grommet Curtain , Apple Green (L=67", W=56")			3,480.00		
4	18	pcs.	Jacquard Satin Grommet Curtain , Apple Green (L=90", W=56")			10,800.00		
5	15	pcs.	Jacquard Satin Grommet Curtain , Apple Green (L=92", W=56")			9,000.00		
6	28	pcs.	Jacquard Satin Grommet Curtain , Apple Green (L=97", W=56")			16,800.00		
7	14	pcs.	Jacquard Satin Grommet Curtain , Apple Green (L=98", W=56")			8,400.00		
			XXXXXXXXXX		<b>TOTAL</b>	<b>56,880.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

CURTAINS





