



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/Corporation/Cooperative/Agency: _____

QUOTATION NO.: 319

Name of Business: _____

DATE: MAR 28 2023

Address: _____

P.R. NO.: 2023-03-383

Email address: _____ Telephone No. _____

ABC: Php. 118,500.00

FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake NP-Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 1:00 PM of April 3, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; b) lot; _____ c) sub-lot
- Business Permit Number: _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR: _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
Chairperson, BAC (Goods & Services)

College/Dept./Office: GAD OFFICE

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	50	box	Feminine wash, 5 ml, 12 sachet/ box, Floral Clean scent			6,500.00		
2	50	box	Feminine wash, 5 ml, 12 sachet/ box, Cooling Comfort scent			6,500.00		
3	50	box	Feminine wash, 5 ml, 12 sachet/ box, Delicate White scent			6,500.00		
4	50	box	Feminine wash, 5 ml, 12 sachet/ box, Natural Protection scent			6,500.00		
5	98	pack	Interfolded pull-ups facial tissue paper, 360-480 sheets, 120-160 pulls, 3 ply, 8 pcs/pack			15,680.00		
6	125	pack	Sanitary napkin budget pack by 12s, regular flow, individually packed, cottony comfort, 240mm with wings			7,500.00		
7	100	pack	Toothpaste, twin pack sachet, 12 pcs x 20- 24 grams			15,000.00		
8	600	pack	Bathsoap for germ protection, removes 99.9% of germs, 60 grams			24,000.00		
9	600	pcs	Adult toothbrush, medium bristle, with cap			18,000.00		
10	13	pack	Printed plastic, packagng bags, 8x10 inches (small), 100 pcs/ pack, purple/violet			2,275.00		
11	75	pack	Hair shampoo, sachet, pack size: 15 ml, 12 sachets/ dozen			6,000.00		
12	75	pack	Pantyliner, breathable, 20 individually wrapped liners per pack			4,125.00		
			XXXXXXXXXX					
			TOTAL			P 118,580.00		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.