



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 31  
 Name of Business : \_\_\_\_\_ DATE: JAN 11 2023  
 Address: \_\_\_\_\_ P.R. NO. : 2023-27  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 343,030.00  
 FUND SOURCE: 161

The Benguet State University through its Bids and Awards Committee will undertake NP- SUP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Jan. 16, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)

College/Dept./Offi: **BAKERY PROJECT**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	3	bale	Baking cup liner 2 oz 5.5 x 4.5 x 2.5			4,500.00		
2	3	bale	Baking cup 3oz 6.5 x 4.5 x 3.5			4,500.00		
3	3	bale	Baking cup 5.5 oz x 3			1,650.00		
4	5	ream	Brown Paper kraft 36 x 48			6,000.00		
5	65	piece	Cake board 12x16 plain			1,950.00		
7	10	box	Coffee stirrer wooden 110mm x 5mm			2,500.00		
8	50	pack	Disposable food prep gloves transparent large 100pcs/pk 11.2" x 9.8"			2,250.00		
9	7	reams	Glassine paper 24x37			8,400.00		
10	3	case	Packing tape clear 2" x 100mm			12,000.00		
11	5	case	Paper cup 8oz plain 8 x 9.1 x 5.5			7,500.00		
12	5	rolls	Pastry bag large 11 x 17.5 x 18.5			18,000.00		
14	5000	piece	Shrinkable plastic seal 100pcs/bundle 190mm x 40mm			25,000.00		
15	3	case	Sealing tape plastic 12mm x 40m			10,500.00		
16	5	case	Scotch tape clear 1"x50m			11,500.00		
17	5	rolls	Twine plastic soft 500m color:yellow			750.00		
18	200	kgs	Assorted packaging materials with BSU Logo 5" x 4" x 18" plastic w/ BSU Logo for loaf bread 15" x 18" plasticw/ BSU Logo for cinnamon 9.5" x 12" plastic w/ BSU Logo for ensaymada 6" x 10" plastic w/ BSU Logo for per piece 9" x 16" plastic w/ BSU Logo for bread rolls			70,000.00		
19	65	piece	Cake box 12 x 16 without window			1,950.00		
20	5000	piece	Canister with white cap with grip 500ml capacity, 100mm diameter			100,000.00		
21	5	ream	Cellophane wrapper transparent 39.2 x 37"			21,500.00		
22	60	piece	Corrugated pizza box 10" 10 x 10 x 1.75			1,080.00		
23	1000	piece	C302 clear clamshell 10 x 4.72 x 5"			10,000.00		
24	1000	piece	C306 clear square clamshell 12 x 11.5 x 7			8,000.00		
25	5	ream	Glassine paper 37 x 24.5			6,000.00		
26	5	bale	S16 round microwavable clear plastic w/ lid 500ml			7,500.00		
			<b>TOTAL</b>			<b>343,030.00</b>		
			XXXXXXXXXX					

Counter offers:  
 Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ