



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/Corporation/Cooperative/Agency: \_\_\_\_\_

QUOTATION NO.: 303

Name of Business : \_\_\_\_\_

DATE: MAR 23 2023

Address: \_\_\_\_\_

P.R. NO. : 2023-03-383

Email address: \_\_\_\_\_ Telephone No. : \_\_\_\_\_

ABC: Php. 118,500.00

FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake NP-Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 5 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of MARCH 27, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: \_\_\_\_\_ a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: GAD OFFICE

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	3	box	Feminine wash, 5 ml, 12 sachet/ box, Floral Clean scent			6,500.00		
2	2	box	Feminine wash, 5 ml, 12 sachet/ box, Cooling Comfort scent			6,500.00		
3	2	box	Feminine wash, 5 ml, 12 sachet/ box, Delicate White scent			6,500.00		
4	10	box	Feminine wash, 5 ml, 12 sachet/ box, Natural Protection scent			6,500.00		
5	30	pack	Interfolded pull-ups facial tissue paper, 360-480 sheets, 120-160 pulls, 3 ply, 8 pcs/pack			15,680.00		
6	5	pack	Sanitary napkin budget pack by 12s, regular flow, individually packed, cottony comfort, 240mm with wings			7,500.00		
7	5	pack	Toothpaste, twin pack sachet, 12 pcs x 20- 24 grams			15,000.00		
8	4	pack	Bathsoap for germ protection, removes 99.9% of germs, 60 grams			24,000.00		
9	4	pcs	Adult toothbrush, medium bristle, with cap			18,000.00		
10	4	pack	Printed plastic, packagng bags, 8x10 inches (small), 100 pcs/ pack, purple/violet			2,275.00		
11	10	pack	Hair shampoo, sachet, pack size: 15 ml, 12 sachets/ dozen			6,000.00		
12	4	pack	Pantyliner, breathable, 20 individually wrapped liners per pack			4,125.00		
			XXXXXXXXXX					
			<b>TOTAL</b>			<b>P 118,580.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.