



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 300

Name of Business : \_\_\_\_\_

DATE: MAY 22 2023

Address: \_\_\_\_\_

P.R. NO. : 2023-03-435

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Pnp. 71,060.00

FUND SOURCE: RF 161

The Benguet State University through its Bids and Awards Committee will undertake negotiated small-value procurement for the items listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of May 23, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The items shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number: \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 No: \_\_\_\_\_, date of OR: \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPs Registration Number: \_\_\_\_\_

College/Dept./Office: **FOOD PROCESSING CENTER**

**REYNANTE R. BASCO**  
 Chairperson, BAC (Goods & Services)

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	10	pcs	Air Freshener, 180g, scented Gel			2,000.00		
2	80	pcs	Alcohol ethyl, 70%, 250ml			8,000.00		
3	30	bars	Detergent Bar, Fabcon, 380g to 424g			1,500.00		
4	20	cases	Dishwashing Liquid, 600ml, antibacterial, concentrate, 8 packs per case			32,000.00		
5	6	pcs	Floor Scrub Brush with Long Handle, Hard Bristle			1,200.00		
6	4	pcs	Hand Soap, Liquid, 500ml			800.00		
7	3	unit	Mop Bucket Squeezer with Wringer			6,060.00		
8	10	pcs	Multi-Insect Spray 500-750ml			1,500.00		
9	60	pcs	Sponge with Scrub Pad, 3m			3,600.00		
10	15	pcs	Steel Wool, 3m			900.00		
11	20	packs	Tissue, 3 ply per roll, 10 rolls X 180gms per pack, scented			9,000.00		
12	20	pcs	Toilet Bowl Tile Cleaner, multipurpose cleaner			3,000.00		
13	30	packs	Paper towels, interfolded, pull-ups, 2 ply, 175 pulls (OTHERS)			1,500.00		
			<b>TOTAL</b>			<b>71,060.00</b>		

Counter offers:

XXXXXXXXXXXX

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name \_\_\_\_\_

Date and Time of Receipt of RFQ \_\_\_\_\_

\* Not a ground for disqualification for failure to indicate but required as a condition for award.