



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph
 Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 204

Name of Business : _____

DATE: MAR 12 2024

Address: _____

P.R. NO. : 2024-03-443

Email address: _____ Telephone No. _____

ABC: Php. 268, 900.00

FUND SOURCE: BTI

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of MARCH 19, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____


SAMUEL S. POLIDEN
 Chairperson, BAC (Goods & Services)

College/Dept./Offi: BAKERY PROJECT

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	3	bales	Baking cup liner 2oz. color: white			1,800.00		
2	3	bales	Baking cup liner 3oz. color: white			2,100.00		
3	20	reams	Brown paper kraft 36 x 48			22,000.00		
4	200	pieces	Cake board 12 x 16, printed			6,000.00		
5	40	pack	Coffee stirrer disposable, wooden, 5" 500g			6,000.00		
6	250	packs	Disposable food prep gloves 100pcs/pack, large			11,250.00		
7	20	packs	Glassine paper 24 x 37, white			2,000.00		
8	10	cases	Paper cup 8oz, 20 x 50, plain			10,000.00		
9	3	rolls	Pastry bag clear 18", reusable			9,600.00		
10	6000	pieces	Shrinkable plastic seal for round microwavable, 190mm x 40mm, 100pcs/bundle			30,000.00		
13	4	bales	Brown kraft paper bag # 3			10,000.00		
14	4	bales	Brown kraft paper bag # 5			8,400.00		
15	4	bales	Brown kraft paper bag # 10			8,400.00		
16	4	bales	Brown kraft paper bag # 45			5,600.00		
17	150	sets	Cake box without window 12 x 16 body, 12 x 16 cover			5,250.00		
18	5000	pieces	Canister with white cap with grip 500ml capacity, 100mm diameter			100,000.00		
19	5	reams	Cellophane wrapper transparent 39.2 x 37"			21,000.00		
20	5	bales	Microwavable S16 round clear plastic with lid 500ml			7,500.00		
21	100	pieces	Pie box 9" x 9" x 2, without window			2,000.00		
			TOTAL			268,900.00		
			XXXXXXXXXX					

Counter offers:
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name _____

Date and Time of Receipt of RFQ _____

* Not a ground for disqualification for failure to indicate but required as a condition for award.