



Republic of the Philippines  
**Benguet State University**  
 La Trinidad, 2601 Benguet  
 Tel/Fax (074) 422-2176; 422-2127



**Bids and Awards Committee (Goods)**

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January 12, 2024

**THE MANAGER**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Dear Ma'am/Sir:

Greetings!

As a result of Two-failure of Bidding, the University is in the process of securing quotations for the Project: **Supply and Delivery Brand-new Passenger Van and Drop side Truck**. The details of the project are indicated in the attached Invitation to Submit Quotations.

Should you be interested, please submit your quotation **on or before January 23, 2024 at 2:00 PM**, at the Procurement Management Office (PMO), 1st Floor Administration Building, BSU, La Trinidad, Benguet.

Thank you.

Very truly yours

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods)

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder \_\_\_\_\_

Authorized Signature \_\_\_\_\_



**Bids and Awards Committee**

**INVITATION TO SUBMIT QUOTATION**

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement-Two Failed Bidding for the Project:

Request for Quotation (RFQ) Number	Project	Approved Budget	Source of Fund
2024-10	<p><b>Supply and Delivery of Brand-new Passenger Van and Drop Side Truck</b></p> <p><b>A. Passenger Van</b></p> <p>Intended use and user: For transport of personnel and visitors, for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs and other official functions.</p> <p><b>Breakdown:</b></p> <p><b>Model:</b> 2023-2024</p> <p><b>SPECIFICATIONS</b></p> <p><b>Dimension:</b></p> <p>Length: 4, 695 mm ----- 5, 265 mm</p> <p>Width: 1, 695 mm ----- 1, 950 mm</p> <p>Height: 1, 980 mm ----- 1, 990 mm</p> <p>Wheel Base: 2, 570 mm ----- 3, 210 mm</p> <p>Engine: 4 Cylinder</p> <p>Displacement: 2, 800 cc ----- 3, 000 cc Euro 4 Compliant</p> <p>Maximum Output: (ps/rpm) 1, 36 ps/3, 400 rpm ----176 ps/3, 400 rpm</p> <p>Maximum Torque: (Nm/Rpm) 300/1, 200 -----2, 400 rpm - ----- 176 ps/3400rpm</p> <p>Fuel Type: Diesel</p> <p>Fuel Capacity (L): 70</p> <p>Transmission: Manual 5 or 6 speed manual</p> <p>Seating Capacity: 15 passengers</p> <p>Function: Power Window: with (driver, front passenger auto up-down) Power Lock Door</p> <p><b>Chasis:</b></p> <p>Front/ Rear Brake: Ventilated Disc/Drum</p> <p>Tires: 195R 15 C ----- 215/70 R16C</p> <p>Wheel size: 6JJX 15 Inches -----7JX16 inches</p> <p>Wheels: 4 wheels steel with full cap or mas</p> <p>Safety and Security: Seatbelts Rear 2 pt. NR (12 Pieces)</p> <p><b>Others:</b></p>	2, 500, 000.00  1, 700, 000.00	GAA

Airconditioning: Dual, Front Manual Control	<b>800, 000.00</b>
Steering Wheel/Column: Manual Tilt and telescopic adjustment	
Power Steering: Variable Power Steering	
Driver's Seat: Ergonomic	
SRS Driver Passenger: with	
Anti-Lock Braking System: with	
Tools: Jack, tire wrench, EWD, Wrenches and screw drivers, and other freebies	
<b>Others:</b> 3 Years Warranty, with Registration, Insurance and BSU logo, windshield and other window's tint.	
<b>B. Drop side Truck</b>	
Intended use and user: General Services Offices/For Construction, improvement, rehabilitation of roads, bridges and other infrastructure and for use in waste management and environmental sanitation.	
<b>Breakdowns:</b>	
<b>SPECIFIATIONS:</b>	
<b>Model:</b> 2023 or 2024	
Engine: In line 4 Cylinders	
Displacement for Gasoline: minimum 1462 CC but must not exceed 2500 CC	
Displacement for Diesel: From 2400 – 3000 CC	
<b>ENGINES MUST BE EURO 4 COMPLIANT</b>	
Transmission: Manual 5 – 6 speed manuals	
Drive Type: Minimum of 4X2 WD - 4X4 WD maximum	
<b>DIMENSIONS AND CAPACITY</b>	
Width: Minimum of 1740mm	
Numbers of Doors: 2	
Gross Weight: Minimum of 2010kg	
Seating Capacity: Minimum of 2 -Maximum of 3	
Fuel Tank Capacity: Minimum of 43L	
Ground Clearance: Minimum of 160mm	
Kerb Weight: Minimum of 1065mm	
Height: Minimum of 1910mm	
Length: Minimum of 4195mm	
Wheel Base: Minimum of 2205mm	
Steering: Adjustable steering Column/ Electric power or Hydraulic power steering	
Wheel and Tire: Minimum of 4 - Maximum of 6 wheels	
Tire type: Radial	
Wheel size: R13 – R15, 165/80 R 13 – series R 15	



	Brakes: Hydraulic Brakes, Ventilated disc and or drum brakes		
	Safety: Driver Airbags		
	Exterior: Adjustable headlights		
	Interior: Adjustable Seats, Height Adjustable Driver's Seat		
	Entertainment: AM/FM Stereo or higher end		
	Air con: Front Air con		
	<b>Others:</b> 3 Years Warranty, Tools, Early Warning Device, with Registration, Insurance and BSU logo		

**REQUIREMENTS:**

**ENVELOPE A**

**A. LEGAL DOCUMENTS**

1. Valid PhilGEPS Registration - Platinum Membership (all pages), kindly attached updated permits/licenses
2. Notarized Omnibus Sworn Statement

**B. FINANCIAL DOCUMENTS**

3. Computation of Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation

**ENVELOPE B**

1. Quotations- Indicate brand & model of the offer
2. Detailed Descriptions/ Brochures of the items- Optional (Highly encouraged)
3. Other supporting documents (e.g. accreditations, exclusive distributorship and others)

**SCHEDULE:**

**A. Issuance of Request of Quotation:**

Interested bidders can get a copy of the Quotation documents starting January 12, 2024 during office hours at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet or maybe downloaded from the <https://notices.philgeps.gov.ph>.

**B. Deadline for Submission and Opening of Quotations**

Submission of Quotations along with eligibility and technical documents is on or before **January 23, 2024 at 2:00 PM** at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet. Submission may be submitted manually or through the email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph).

The **Opening of Quotations** will be on **January 23, 2024, 2:01 PM** at the Benguet State University (BSU), Rogelio Dulay Colting (RDC) Hall, 2<sup>nd</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet.

**TERMS AND CONDITIONS:**

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) The contract is for 60 (Sixty) Calendar Days;

- c) Award of contract shall be made to the quotation which complies with the technical specifications/ requirements and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) Liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of the contract exceeded ten percent (10%) of the total contract price, without prejudice to other courses of action and remedies open to it.

For further information or clarification, please refer to:

**The BAC Secretariat**

Benguet State University-La Trinidad Campus

Tel. No. (074) 661-1839

Email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph)



**REYNANTE B. BASCO**  
Chairperson  
Bids and Awards Committee (Goods)



QUOTATION NO. 2024- ID

College/Dept./Office: MOTORPOOL

Item no.	Qty	Unit	Item Description	Technical Specifications	ABC	Unit Cost	Total Cost
1		unit	Supply and Delivery of Brand new Passenger Van and Drop Side Truck		2, 500, 000.00		
A	1	unit	Passenger Van		1, 700, 000.00		
			Intended use and user: For transport of personnel and visitors, for activities related to education,tourism, trade and investment promotions, banking and finance, foreign affairs and other official functions.				
			<b>Breakdown:</b>				
			<b>Model:</b> 2023-2024				
			<b>SPECIFIATIONS</b>				
			<b>Dimension:</b>				
			Length: 4, 695 mm ----- 5, 265 mm				
			Width: 1, 695 mm ----- 1, 950 mm				
			Height: 1, 980 mm ----- 1, 990 mm				
			Wheel Base: 2, 570 mm ----- 3, 210 mm				
			Engine: 4 Cylinder				
			Displacement: 2, 800 cc ----- 3, 000 cc Euro 4 Compliant				
			Maximum Output: (ps/rpm) 1, 36 ps/3, 400 rpm ----176 ps/3, 400 rpm				
			Maximum Torque: (Nm/Rpm) 300/1, 200 ----- 2, 400 rpm ----- 176 ps/3400rpm				
			Fuel Type: Diesel				
			Fuel Capacity (L): 70				
			Transmission: Manual 5 or 6 speed manual				
			Seating Capacity: 15 passengers				
			Function: Power Window: with (driver, front passenger auto up-down) Power Lock Door				
			<b>Chasis:</b>				
			Front/ Rear Brake: Ventilated Disc/Drum				
			Tires: 195R 15 C ----- 215/70 R16C				
			Wheel size: 6JJX 15 Inches -----7JX16 inches				
			Wheels: 4 wheels steel with full cap or mas				
			Safety and Security: Seatbelts Rear 2 pt. NR (12 Pieces)				
			<b>Others:</b>				
			Airconditioning: Dual, Front Manual Control				
			Steering Wheel/Column: Manual Tilt and telescopic adjustment				
			Power Steering: Variable Power Steering				
			Driver's Seat: Ergonomic				
			SRS Driver Passenger: with				
			Anti-Lock Braking System: with				
			Tools: Jack, tire wrench, EWD, Wrenches and screw drivers, and other freebies				
			<b>Others:</b> 3 Years Warranty, with Registration, Insurance and BSU logo, windshield and other window's tint.				



B	1	unit	Drop side Truck			800,000.00		
			Intended use and user: General Services Offices/For Construction, improvement, rehabilitation of roads, bridges and other infrastructure and for use in waste management and environmental sanitation.					
			<b>Breakdowns:</b>					
			<b>SPECIFICATIONS:</b>					
			<b>Model:</b> 2023 or 2024					
			Engine: In line 4 Cylinders					
			Displacement for Gasoline: minimum 1462 CC but must not exceed 2500 CC					
			Displacement for Diesel: From 2400 – 3000 CC					
			<b>ENGINES MUST BE EURO 4 COMPLIANT</b>					
			Transmission: Manual 5 – 6 speed manual					
			Drive Type: Minimum of 4X2 WD - 4X4 WD maximum					
			<b>DIMENSIONS AND CAPACITY</b>					
			Width: Minimum of 1740mm					
			Numbers of Doors: 2					
			Gross Weight: Minimum of 2010kg					
			Seating Capacity: Minimum of 2 -Maximum of 3					
			Fuel Tank Capacity: Minimum of 43L					
			Ground Clearance: Minimum of 160mm					
			Kerb Weight: Minimum of 1065mm					
			Height: Minimum of 1910mm					
			Length: Minimum of 4195mm					
			Wheel Base: Minimum of 2205mm					
			Steering: Adjustable steering Column/ Electric power or Hydraulic power steering					
			Wheel and Tire: Minimum of 4 - Maximum of 6 wheel					
			Tyre type: Radial					
			Wheel size: R13 – R15, 165/80 R 13 – series R 15					
			Brakes: Hydraulic Brakes, Ventilated disc and or drum brakes					
			Safety: Driver Airbags					
			Exterior: Adjustable headlights					
			Interior: Adjustable Seats, Height Adjustable Driver's Seat					
			Entertainment: AM/FM Stereo or higher end					
			Air con: Front Air con					
			<b>Others:</b> 3 Years Warranty, Tools, Early Warning Device, with Registration, Insurance and BSU logo					
<b>GRAND TOTAL</b>								

**Counter offers:**

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date