



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 757
 Name of Business : _____ DATE: JUN 26 2023
 Address: _____ P.R. NO. : 2023-06-790
 Email address: _____ Telephone No. _____ ABC: Php. 50,000.00
 FUND SOURCE: IGI

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of July 3, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal)
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
Chairperson, BAG (Goods & Services)

College/Dept./Office: **PRESIDENT'S OFFICE**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	unit	LAPTOP - 14" with MINIMUM specifications: 1. Processor: 6cores 12Mb cache, must be in the latest or 1 generation / series lower than the latest product; 2. RAM: 16Gb; 3. Storage: 512 SSD / m2; 4. Monitor size: 14" FHD 5. Accessories: Bag, Charger, wireless mouse, universal socket adapter, LAN / video, must provide adaptor LAN if not built in within the unit; 6.licenses not counterfeit: a. Operating system: authentic disk is a must if not bundled within the unit; b. Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with authentic disk; c. must provide USB recovery disk NOTE: all items indicated make/brand of must have existed in the market with good records in the past 7 years;			50,000.00		
			TOTAL			50,000.00		
			XXXXXXXXXX					

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.