



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet Province
Tel/Fax No. (074) 661-1839



Bids and Awards Committee

INVITATION TO SUBMIT QUOTATION

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement- Two Failed Biddings for the Project:

Request for Quotation (RFQ) Number	Project	Approved Budget	Source of Fund
2023- 1071	Supply, Delivery and Installation of Laboratory Equipment for the Veterinary teaching Hospital (VTH)	375,000.00	2023 IGI

REQUIREMENTS:

ENVELOPE A

A. LEGAL DOCUMENTS

1. Valid PhilGeps Registration - Platinum Membership;
2. Business Permit;
3. Notarized Omnibus Sworn Statement

B. FINANCIAL DOCUMENTS

4. Latest Business and Income Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); and
5. Computation of Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation

ENVELOPE B

1. Request for Quotations- Indicate brand & model of the offer
2. Detailed Descriptions/ Brochures of the items- Optional (Highly encourage)
3. Other supporting documents (e.g. accreditations, exclusive distributorship and others)

SCCHEDULE:

A. Issuance of Request of Quotation:

Interested bidders can get a copy of the Quotation documents starting **September 12, 2023** during office hours at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet or maybe downloaded from the Philgeps.gov.ph.

B. Deadline for Submission and Opening of Quotations

Submission of Quotations along with eligibility and technical documents is on before **September 18, 2023 at 5:00 PM** at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet. Submission may be submitted manually, or through email at procurement@bsu.edu.ph.

The **Opening of Quotations** will be on **September 19, 2023, 2:00 PM** at the Benguet State University (BSU), RDC Hall, 2nd Floor, Administration Building, Benguet State University, La Trinidad, Benguet.

TERMS AND CONDITIONS:

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) Price Quotation must be valid for a period of thirty (30) calendar days from the date of submission;
- c) Award of contract shall be made to the quotation which complies with the technical specification/ requirement and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) The items shall be delivered within thirty-five (35) days from receipt of purchase order.
- f) Liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of the contract exceeded ten percent (10%) of the total contract price, without prejudice to other courses of action and remedies open to it.
- g) The documents that will be submitted by the bidder shall be used for procurement purposes only.

For further information or clarification, please refer to:

The BAC Secretariat

Benguet State University-La Trinidad Campus

Tel. No. (074) 661-1839

Email: procurement@bsu.edu.ph



BRYAN C. BANGNAN
Vice Chairperson
Bids and Awards Committee (Goods and Services)



REQUEST FOR QUOTATION-1071

College/Dept./Office: CVM-VTH

Item no.	Qty	Unit	Item Description	Technical Specifications (Brand and Model)	ABC	Unit Cost	Total Cost
1	1	unit	Weighing Scale Ultra Thin Digital Platform Weighing Scale, designed inside 4 high-quality scale, multi-point sensor and digital display. Ultra-thin design with brushed table top made of high quality 304 stainless steel material, the weighing range is 0-150 Kg. Dimensions is at least Length is 3.93 ft. width 1.96ft and Height of 2.55 inches; 220 VAC, 60 Hz with compatible AVR. Gradation: 100 grams. With aftersales service and warranty.		P 55,000.00		
2	1	unit	Electrocautery Machine Monopolar Cut Pure cut: 300W (Peak Voltage 1500V) Blend 1: 250W (Peak Voltage 2000V) Blend 2: 150W (Peak Voltage 2500V) Monopolar Coag Standard: 120W (Peak Voltage 3500V) Bipolar Coagulation: 50W (Peak Voltage 620V); 220 VAC, 60 Hz with compatible AVR. With training on how to use the machine, aftersales service and warranty.		P 100,000.00		
3	1	unit	Stainless steel Three-layer modular cage Stainless steel Three-layer modular cage. 57.5 x D 70 x H 70 cm and the lower layer has 4 cages each cage measuring at least L 57.5 x D 70 x H 80 cm. Each cage is equipped with a waste tray		P 220,000.00		
GRAND TOTAL					P 375,000.00		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date