



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet  
www.bsu.edu.ph  
Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**

Name of Owner/ Corporation/ Cooperative/

Agency: \_\_\_\_\_

Name of Business : \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

QUOTATION NO. 161

DATE: FEB 27 2023

P.R. NO. : 2023-02-215

ABC: Php. 73,600.00

FUND SOURCE: SP-IGI (STF 164)

The Benguet State University through its Bids and Awards Committee will undertake NV-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 60 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of MARCA 6, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by:  a) line item;  b) lot;  c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal)
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: BSU

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	2300	sheet	<b>Printing of product sticker labels</b> 12"x18" per sheet - Glossy paper RGB Color, Glossy finish With delivery - installment Breakdown of 2300 pcs Variety of Lay Out Designs per sheet: 70 Designs 2 designs x 150 pcs= 300 sheets 8 designs x 82 pcs = 656 sheets 24 designs x 20 pcs = 480 sheets 6 designs x 40 pcs = 240 sheets 4 designs x 33 pcs = 132 sheets 18 designs x 15 pcs = 270 sheets 3 designs x 25 pcs = 75 sheets 3 designs x 27 pcs = 81 sheets			73,600.00		
			<b>XXXXXXXXXXXX</b>			73,600.00		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

