



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 1560

Name of Business : \_\_\_\_\_

DATE: DEC 20 2023

Address: \_\_\_\_\_

P.R. NO. : 2023-12-

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: **Php. 146,100.00**

FUND SOURCE: **DOST-PCAARRD-BSU AATBI**  
**Phase 2 Project - Representation Expense**

The Benguet State University through its Bids and Awards Committee will undertake UP-SVP  
 \_\_\_\_\_ for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within \_\_\_\_\_ calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Dec. 26, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: \_\_\_\_\_ a) line item;  b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 \_\_\_\_\_ (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_  
 date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)  
12-20-23

College/Dept./Office: ATBI IIC -P2

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
			<b>SUPPLY, DELIVERY, AND SERVICE ASSISTANCE OF THE FF:</b>					
			<b>27-Dec-23</b>					
1	30	pax	<b>PM Snacks (Packed)</b> Puto and Bibingka Duo with w/ bottled water			<b>1,800.00</b>		
			<b>December 28, 2023</b> Note: Unlimited coffee and waer during the entire session					
2	30	pax	<b>Breakfast (BUFFET)</b> Buttered shrimps, Fried Rice, Fried Boneless Bangus, Longanisa, and Sayote Tops			<b>7,500.00</b>		
3	150	pax	<b>AM Snack</b> Champorado with Mango Slices			<b>22,500.00</b>		
4	150	pax	<b>Lunch</b> Creamy Mushroom Soup Garden Salad Steamed Rice Sinigang na Baboy Chicken Cordon Bleu Calamares fritos Assorted fresh fruit slices such as watermelon, pineapple, berries, and grapes.			<b>45,000.00</b>		
5	150	pax	<b>PM Snack</b> Bibingkang Malagkit with Fresh Fruit Slices			<b>22,500.00</b>		

6	150	pax	<b>Dinner</b> Bird's nest soup Ensaladang Talong at Manga Steamed Rice Ginataang Sitaw at Kalabasa Lechon Belly Chicken Adobo sa Gata Fried Bangus Buko Pandan Salad Cups			<b>45,000.00</b>		
			<b>29-Dec-23</b>					
7	30	pax	<b>AM Snack (Packed)</b> Ginataang Mais at Bilo-Bilo w/ bottled water			<b>1,800.00</b>		
			<b>TOTAL</b>			<b>146,100.00</b>		
			<b>XXXXXXXXXXXX</b>					

Counter offers:

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

RFQ # 1566  
