



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____
 Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

QUOTATION NO. 1483
 DATE: NOV 24 2023
 P.R. NO.: 2023-11-1424
 ABC: Php. 509,000.00
 FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake **NP Small Value Procurement** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Dec. 6, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: 4 line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 _____ (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: MARKETING CENTER

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	200	pcs	Bamboo mug with one-side engrave, 300 mL			76,000.00		
2	150	pcs	Bamboo mug with one-side engrave, 400 mL			63,000.00		
3	150	pcs	Whiskey bamboo mug with handle, one-side engrave			63,000.00		
4	150	pcs	Whiskey bamboo mug w/o handle, one-side engrave			63,000.00		
5	100	pcs	Bamboo tumbler with one-side engrave, 450 mL			52,000.00		
6	150	pcs	Bamboo tumbler with metal handle, one-side engrave, 500 mL			75,000.00		
7	150	pcs	Ceramic tea mug with bamboo lid and cap engrave			45,000.00		
8	150	pcs	Coffee press with bamboo lid, with engrave, 600 mL			72,000.00		
TOTAL						509,000.00		
XXXXXXXXXXXX								

Counter offers:
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.