



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet

www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 1457

Name of Business : \_\_\_\_\_

DATE: NOV 25 2022

Address: \_\_\_\_\_

P.R. NO. : 2022-11-1249

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 120,000.00

FUND SOURCE: IGI

The Benguet State University through its Bids and Awards Committee will undertake NP- SVI \_\_\_\_\_  
for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 7 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Nov. 29, 2022. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: / a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
(If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

*[Signature]*  
**REYNANTE B. BASCO**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: **BUDGET**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost	
				COMPLY	COUNTER OFFER				
1	2	unit	Condition: Brand New Type: Color, All-in-one with ADF Print Technology: CIS Connectivity: Atleast Wi-Fi Direct and ethernet high printing resolution of 5760x1400 dpi fast print speeds up to 10ipm (or equivalent) for black and 5.0ipm (or equivalent) for colour included: One full set of ink bottles 1 year warranty or 30,000 pages, whichever comes first			30,000.00			
2	2	unit	with the MINIMUM specifications: 1. System unit: Processor: 4cores 8Mb cache, must be in the latest or 1 generation / series lower than the latest product; 2. Motherboard: must be compatible to the aforementioned processor with SLV; 3. RAM: 16Gb; (8gb x 2pcs) 4. Storage: 240Gb SSD + 1Tb HDD; 5. Video card: 2Gb 5. power supply: 500W true rated 6. Monitor: 24" FHD 7. Accessories: a. ATX casing with transparent side panel and cable management; b. USB optical mouse and keyboard; c. 500w AVR; d. USB powered speaker; e. WI-FI card 8.licenses not counterfeit: Operating system: installed with at least Windows 10 to be compatible to the BSU Enrollment software with authentic disk; Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with authentic disk; NOTE: all items indicated make/brand of must have existed in the market with good records in the past 7 years;			90,000.00			
<b>TOTAL</b>								<b>120,000.00</b>	
XXXXXXXXXXXX									

Counter offers:

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.