



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 1419

Name of Business : \_\_\_\_\_

DATE: NOV 13 2023

Address: \_\_\_\_\_

P.R. NO. : 2023-10-1298

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 128,000.00

FUND SOURCE: DOST-PCAARRD-BSU AATBI  
Phase 2 Project

The Benguet State University through its Bids and Awards Committee will undertake NP- SVP  
 \_\_\_\_\_ for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Nov. 20, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: ATBI- P2

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
<b>SUPPLY AND DELIVERY OF THE FF:</b>								
1	200	pcs	<b>Printing and Binding of IEC Material/Manual</b> ATBI Training Module 1: Client Manangement: Preparing for the AATBI's Primary Clients * Saddle Stitch * Plastic Laminated mat cover (350gsm) * Colored, Glossy paper inside pages (115 gsm) * Size: 6" x 9" * 80 pages (back to back) * Soft Bound			64,000.00		
2	200	pcs	<b>Printing and Binding of IEC Material/Manual</b> ATBI Training Module 1: Client Manangement: Accepting the AATBI's Primary Clients * Saddle Stitch * Plastic Laminated mat cover (350gsm) * Colored, Glossy paper inside pages (115 gsm) * Size: 6" x 9" * 80 pages (back to back) * Soft Bound			64,000.00		
<b>TOTAL</b>						<b>128,000.00</b>		
<b>XXXXXXXXXXXX</b>								

Counter offers:

Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.