



Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/

QUOTATION NO. 1401

Agency: _____

DATE: NOV 18 2022

Name of Business : _____

P.R. NO. : 202-11-1187

Address: _____ Telephone No. _____

ABC: Php. **100,000.00**

FUND SOURCE: IGI

The Benguet State University through its Bids and Awards Committee will undertake NP- sVP

- All entries must be written legibly and accurately.
- Delivery period is within 45 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Nov. 24 2022. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; X b) lot; c) sub-lot place of issue: _____ date of
Business Permit Number : _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of
OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYMANTE B. BASCO
Chairperson, BAC (Goods & Services)

College/Dept./Office: ULIS

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	lot	Book Binding of Journals & Magazines			100,000.00		
			180 pcs hard bound					
			size Maximun of 34cm x 28 cm x 5cm					
			XXX					
TOTAL								

Counter offers: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.