



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet  
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ) FOR LEASE OF VENUE**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 1332

Name of Business : \_\_\_\_\_

DATE: NOV 15 2022

Address: \_\_\_\_\_

P.R. NO.: 2022 11 1150

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 61,000.00

FUND SOURCE: IGI \_\_\_\_\_

The Benguet State University through its Bids and Awards Committee will undertake

MP-SVP

for the activity/ies listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in th column provided below whether the offer fully complies with the specifications or counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Nov. 21 2022. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by:  a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR  
 No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \*PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: UBA

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
<b>ICT EQUIPMENTS SUPPLIES</b>								
1	15	units	Adjustable rack: Boltless, Concealed slot angle post Sturdy joints Material: Metal and MDF Board Size (cm W45 x L120 x H180) Size (Inch W17.7 x L47.2 x 70.8 Weight capacity - 250Kg 5 layers Thick Wooden layers			61,000.00		
<b>TOTAL</b>								
XXXXXXXXXXXX								

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* not a ground for disqualification for failure to indicate but required as a condition for award

Revised: 9/19/2022